BOARD OF INVESTMENT OF SRI LANKA

INVITATION FOR BIDS
PROVISION OF SECURITY SERVICE FOR THE HEAD OFFICE OF BOARD OF INVESTMENT OF SRI LANKA, WEST TOWER, WORLD TRADE CENTER, COLOMBO 01 FOR THE PERIOD OF TWO YEARS (2026-2028)

CONTRACT NUMBER: BOI/ADMIN/S&S/Q/138/2026

1. The Chairman, Department Procurement Committee (MPC), on behalf of the Board of Investment of Sri Lanka (BOI) invites sealed bids from eligible and qualified Bidders for the provision of Security Services for the BOI Head Office at World Trade Center (WTC), Colombo 01 for the period of two years (2026-2028).

2. Bidding will be conducted through National Competitive Bidding (NCB) Procedure.

3. Eligible bidders shall have a minimum of three (03) years experience in providing security services including at least one office complex or an industrial complex where at least 10 security staff per day at a time (including day & night shifts) and in minimum of two (02) locations.

4. The period of contract is two (02) years (2026-2028).

5. Interested Bidders may obtain further information on the Contract from the Administrative Officer (Security & Fire) of BOI on Telephone No. 011 2387150, 071 4414913 E-mail: saliyav@boi.lk.

6. Procurement Documents may be inspected during working days at the Procurement Unit, Administration Department, Level 9, West Tower, World Trade Center, Colombo 01 from 09:00 to 15:00 hours up to **11.11.2026.**

7. A pre-bid meeting of this contract will be held at **10:00 hrs** on **04.11.2026** at the BOI Auditorium, Level 08, Board of Investment of Sri Lanka, West Tower, WTC, Echelon Square, Colombo 01.

8. A complete set of Procurement Documents may be purchased by the interested Bidders from the Procurement Unit on the submission of a written request on a business letter head upon making a non-refundable payment of Rs.3,000/- (including SSCL) plus 18% VAT in cash to the Shroff of the BOI during working days up to 15:00 hours on **11.11.2026.**

9. Sealed Bids addressed to the Chairman, Department Procurement Committee, C/o Director (Administration), Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Colombo 01 may be sent either by registered post or may be deposited in the Tender Box kept in the Procurement Unit, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Center, Colombo 01 to be reached on or before **14:00 hrs on 12.11.2026.**

10. Late bids will be returned unopened and bids will be opened immediately after the closing time at the above address in the presence of the bidder's representatives who choose to attend.

11. Bids shall be valid up to **28.01.2027.**

12. All bids shall be accompanied by a bid security of **Rs.135,000/-** and shall be valid up to **25.02.2027.**

Chairman
Department Procurement Committee