

Board of Investment of Sri Lanka

Registration of Suppliers & Service Providers for the year 2026

Applications are invited from potential manufacturers, suppliers or their accredited agents, authorized dealers and service providers who wish to register themselves with the Board of Investment of Sri Lanka for the supply of under-mentioned goods and services for the year 2026.

Category No.	Category (Goods)	Description
01	Computers, Printers and Accessories	Laptops, Desktop Computers, Printers, UPS Units, Scanners, Servers, Switches and Antivirus packages and Software Packages, AMC Agreements etc.
02	Computer Networks	Network Equipment and Accessories
03	Laboratory Equipment and Chemicals	For analysis of Water, Waste water, Air and Sludge, lab equipment etc
04	Offset/ Digital Printing	Annual Reports, Brochures, Manuals, Booklets, Diaries, Leaflets, Newsletters, Magazines, Dockets, Conqueror paper letterheads, Visiting Cards
05	General Printing	Permit books, Gate pass books, Registers, Printed envelopes, NCR paper Printing Items and Printed file covers etc.
06	Computer Printing	Continuation Sheets, Debit Notes, Entry Permits and Computer Receipts etc.
07	Office Stationery	Pens, Pencils, Photocopy papers, Typing papers, Box Files, File holders, Staplers, Punchers, Pins, Filing Clips, Plastic Folders, CR Books, white boards, calculators, pen torch batteries and any other types of stationery items etc.
08	Office Furniture (Steel / Wooden/ Plastic / made out of Timber)	Chairs, Cabinets, Cupboards, Filing Racks and Office Tables etc.
09	Office Equipment	Cash Counting Machines, Fax Machines, Photocopiers, Multimedia Projectors, Binding Machines, Franking Machines and Paper Shredders etc.
10	Electrical Appliances	Boilers, Extension Codes, Electric Bulbs, Electric Wires, Switches, Cables and Fans etc.
11	Hardware Items	GI, PVC, Aluminium Items, Water Meters, Ball Valves, lead seal and Ball Cocks , all hardware items.
12	Civil Interior Contractors	Partitioning, Venetian Blinds, Carpeting, Electrical Wiring/ Telephone, Aluminium Fabricators & Networking etc.
13	Household Items	Electric Kettles, Microwave Oven, Water Dispensers, Water Filters, Boilers, Refrigerators, TV etc
14	Food and Beverages Items	Milk Powder, Tea, Coffee

15	Servicing and Repairing of Vehicles, Spare Parts & Accessories	Servicing & Repairing of vehicles
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Application Procedure

The application form can be downloaded from the website of the Board of Investment of Sri Lanka (www.investsrilanka.com) or can be obtained from the Procurement Unit, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01 and the applications will be issued up to 03.00 p.m. on 23.02.2026.

Eligibility Criteria

- For category no. **01, 02, 03, 08, 09 and 13**, only the Authorized Dealers / Suppliers / Manufacturers / Contractors, and who have been operating in the respective fields for a **minimum period of five years**, are eligible to apply for registration. And you are requested to attach documents to prove experience in the relevant fields (Purchase orders, Invoices and Clientele). The Suppliers who do not meet the requirements of BOI, will not be considered for the evaluation.
- For category no.15, service providers except the authorized agents, shall be located within 7km to the BOI Head office and have a minimum of five (05) years experience in the relevant field. The service providers shall be registered in reputed public and private organizations for repairing vehicles and the relevant proof should be provided.
- All suppliers and service providers should be in a position to grant credit facility for a period of 30 days.

A non-refundable fee of Rs. **1,000.00 + VAT** should be paid to the Board of Investment of Sri Lanka at the time of submitting the duly filled applications for the registration for each category. The payment in cash (cheques are not accepted) can be made to the Shroff at the Finance Department, Level 08, Board of Investment of Sri Lanka, West Tower, World Trade Centre, Colombo 01.

The envelope containing the application with the receipt/tax invoice and other relevant documents marked '**Registration of Suppliers and Service Providers for the period of 2026**' should be sent by Registered post or deposited in the Tender box kept at the Administration Department, Level 09, Board of Investment of Sri Lanka, West Tower, World Trade Centre, Echelon Square, Colombo 01, **on or before 24.02.2026 at 03.00 p.m.**

CHAIRMAN

BOARD OF INVESTMENT OF SRI LANKA
LEVEL 26, WEST TOWER,
WORLD TRADE CENTRE,
ECHELON SQUARE,
COLOMBO - 01