

## **BOARD OF INVESTMENT OF SRI LANKA**

### **INVITATION FOR BIDS**

#### **OBTAINING A HOUSE ON LEASE BASIS FOR ESTABLISHMENT OF A CIRCUIT BUNGALOW IN ANURADHAPURA BOI/S&S/Q/153/2025**

The Board of Investment of Sri Lanka (BOI) invites sealed Bids to obtain a house on lease basis in Anuradhapura. The House should be located in an ideal environment to be used as a Circuit Bungalow to provide accommodation for BOI employees. The intended lease period is three (03) years.

1. The minimum number of rooms and required are as follows:

- 1.1 Three (03) nos. of double bedrooms with air conditioned facilities and attached bathrooms
- 1.2 One (01) Family Room with amenities for three (03) persons with air conditioned facilities and a attached bathroom
- 1.3 Availability of rooms for driver and caretaker/cook and a place for their sanitary requirements.

2. The following minimum facilities are required in the proposed houses :

- 2.1 A wall or a fence constructed around the house
- 2.2 Parking facilities for two (02) vehicles
- 2.3 Availability of a kitchen, dining and living room.
- 2.4 Employ a caretaker/cook able to do all the housekeeping tasks including meal preparation and cleaning. Payment of salaries and statutory payments to the caretaker/cook must be made by the owner/ authorized person of the house.

3. In addition to the above minimum facilities, the following facilities are also required. In case such facilities are not available, suppliers who agree to provide such facilities will be considered for evaluation.

- 3.1 A CCTV system for monitoring the front of the house.
- 3.2 The entire house is to be well-appointed with high-quality furniture
- 3.3 Availability of television, Peo TV/ Dialog TV and Wifi connection in every room

4. The following information should be submitted together with the Bids

- 4.1 Name, address and telephone number of the homeowner (Only homeowners or persons authorized by Power of Attorney should submit the price.)
- 4.2 A letter addressed to the BOI giving consent to lease the house. This letter should be signed by the owner/ persons authorized by a Power of Attorney
- 4.3. The floor plan with the location of the house, the square footage, the relevant survey plan of the land, and copies of the deed/s and copies of the property title sheets (Extracts) certified by the owner/persons authorized by a Power of Attorney should be submitted

4.4 Photographs of the house, land and details of facilities available.

4.5 Monthly lease rental (including caretaker's/cook's salary and statutory payments) & terms of lease.

## 5 Notes

5.1 Houses will be selected only after a physical inspection and the selected owner is required to enter into a lease agreement with the BOI. The ideal property would be situated in a tranquil location, with a private garden and close proximity to the city center.

5.2 The maintenance repairs that do not exceed the value of Rs.10,000/- (Rupees ten thousand) shall be borne by the Board of Investment of Sri Lanka and the maintenance repairs that exceed the value of Rs.10,000/- (Rupees ten thousand) should be borne by the owner/authorized person during the contract period.

5.3 When requested by the Board, the selected supplier shall submit the following documents:

- The original deeds concerned (To be checked and returned).
- Certified copies of the deed/s obtained from the relevant Land Registry together with the certified copies of the property title sheet/s (Extract/s) - (Will not be returned)

Sealed Bids marked **"Obtaining a house on lease basis for establishment of a circuit bungalow in Anuradhapura"** on the top left hand corner of the envelope should be sent under registered post to the Chairman, procurement Committee, C/o Director (Administration), Board of Investment of Sri Lanka, level 09, Administration Department, West Tower, World Trade Centre, Colombo 01 or deposited in the Tender Box kept in the Procurement Unit of above address **to be received on or before 02:00 p.m. on 21 October 2025**. Bids will be opened immediately after the closing time at the above address in the presence of the Bidder's representative who chooses to attend in person. Late bids will be rejected.

Interested Bidders may obtain further information from the Senior Deputy Director (Administration) on Tel nos. 074-1531432

**Chairman**

**Board of Investment of Sri Lanka**