

Board of Investment of Sri Lanka (BOI)

Outsourcing of Secretary to the Board (One-Year Contract)

The Board of Investment of Sri Lanka (BOI), the country's premier investment promotion agency, invites applications from suitably qualified and experienced individuals for the outsourcing of the services of Secretary to the Board. Applicants must be below 60 years of age and possess professional qualifications as Chartered Corporate Secretary, Chartered Accountant, Attorney-at-Law, or equivalent professional qualifications, along with a minimum of three (03) years' experience in reputed public or private organizations. Preference will be given to those with experience in government organizations.

How to Apply :

Applicants may collect the relevant documents from the Procurement Unit, Administration Department, Level 09, Board of Investment of Sri Lanka, World Trade Center, Echelon Square, Colombo 01, on or before 08.09.2025.

For more Details:

Further information on the outsourcing of the Secretary to the Board can be obtained from the Executive Director – HR & Administration, Board of Investment of Sri Lanka (Tel: 011-2332202 / 011-2427185, E-mail: manjulak@boi.lk).

Chairman

Board of Investment of Sri Lanka