



BOARD OF INVESTMENT OF SRI LANKA

INVITATION FOR BIDS (IFB)

**MIGRATION, INSTALLATION, CONFIGURATION, COMMISSIONING AND
MAINTENANCE OF THE ORACLE EBS SYSTEM INTO THE ORACLE CLOUD
INFRASTRUCTURE FOR THE BOI FOR THE NEXT THREE YEARS (2025-2028)**

CONTRACT NO: BOI/ADMN/S&S/Q/051/2025

**BOARD OF INVESTMENT OF SRI LANKA
ADMINISTRATION DEPARTMENT
LEVEL – 09, WEST TOWER
WORLD TRADE CENTRE
ECHELON SQUARE
COLOMBO 01**

JULY 2025

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BOARD OF INVESTMENT OF SRI LANKA

MIGRATION, INSTALLATION, CONFIGURATION, COMMISSIONING AND MAINTENANCE OF THE ORACLE EBS SYSTEM INTO THE ORACLE CLOUD INFRASTRUCTURE FOR THE BOI FOR THE NEXT THREE YEARS (2025-2028)

CONTRACT NO: BOI/ADMN/Q/051/2025

The Chairman, Department Procurement Committee (DPC), on behalf of the Board of Investment of Sri Lanka (BOI), invites sealed bids from eligible and qualified bidders for selection of a service provider for the following subject lots,

LOT	Description of Work	Non-Refundable Bidding Document Fee (LKR)	Bid Validity Period	Bid Security (LKR) & Validity	Bid Closing Date & Time
01	Migration, Installation, Configuration, Commissioning and Maintenance of the Oracle EBS system into the Oracle Cloud infrastructure for the BOI for the next three years (2025-2028).	10,000.00 (Including SSCL)+VAT	Up to 31/10/2025	1,037,000.00 & Valid up to 28/11/2025	14:00 hrs on 01/08/2025

- To be eligible to submit bids & be considered for contract award,
 - The successful bidder shall not have been blacklisted.
 - Shall have previous experience in providing similar nature solutions (each project must have a total Annual Recurring Revenue (ARR) of not less than USD 50,000 or its equivalent in Sri Lankan Rupees.) for at least three (03) reputed organizations during the last five (05) years in public or private sector organizations in Sri Lanka.
 - A letter issued by the original manufacturer, authorizing the bidder as an official supplier/partner for Oracle OCI migration services in Sri Lanka, valid for the year 2025.
- The period of the contract is Three (03) years, to be extended based on the performance.
- Inviting bids will be conducted through the **Limited National Bidding Procedure (LNB)**.
- Interested Bidders may obtain further information from the Senior Deputy Director– Information Technology, Mr Channa Mendis – (Tel: 011-2424381, 011-2427295, E-mail: channam@boi.lk)
- Bid Document may be inspected during working days at the Procurement Unit, Administration Department, Level 9, West Tower, World Trade Center, Colombo 01 from 09:00 to 15:00 hours up to **31 July 2025**. The Bid Document can also be viewed on the website of the BOI. (<https://investsrilanka.com/boi-ads/>)

6. A complete set of Bid Documents may be purchased by the interested Bidders from the Procurement Unit on the submission of a written request on a business letterhead upon making a non-refundable payment in cash to the Shroff of the BOI during working days between 9:00 and 15:00 hours from **11 July 2025 until 31 July 2025** to Senior Deputy Director – Administration at 011-2543041, 011-2427365, 074-1531432 or E-mail: lakshmanp@boi.lk
7. A physical pre-bid meeting for this contract will be held at **10:00 hours on 17 July 2025 at Level 08, BOI Auditorium, West Tower, WTC, Colombo 01.**
8. Sealed bids addressed to the **Chairman, Department Procurement Committee II, C/o. Director – Administration, Administration Department, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Center, Colombo 01** may be sent either by registered post or should be deposited in the Tender Box placed at the Procurement Unit of the above address to be received on or before **14:00 hours on 01 August 2025**. Late bids will be rejected. Bids will be opened immediately after the closing time.
9. Sealed bids shall be accompanied by appropriate bid securities as stated above.

Chairman

BOARD OF INVESTMENT OF SRI LANKA

PART 1 – Bidding Procedures

Section I. Instructions to Bidders

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Section I. Instructions To Bidders

A. General

1 Scope of Bid

- 1.1 The Purchaser indicated in the Bidding Data Sheet (BDS), issues these Bidding Documents for the Supply, Delivery, Install, Configure, Commission and Maintenance of Goods and Related Services incidental thereto as specified in Section V, Schedule of Requirements. The name and identification number of this National Competitive Bidding (NCB) procurement are specified in the BDS. The name, identification, and number of lots are provided in the BDS.
- 1.2 Throughout these Bidding Documents:
 - (a) the term “in writing” means communicated in written form (e.g. by mail, email, fax,) with proof of receipt;
 - (b) if the context so requires, “singular” means “plural” and vice versa; and
 - (c) “day” means calendar day

2 Source of Funds

- 2.1 The payment under this contract will be financed by the source **specified in the BDS.**

3 Ethics, Fraud and Corruption

- 3.1 The attention of the bidders is drawn to the following guidelines of the Procurement Guidelines published by the National Procurement Agency:
 - Parties associated with Procurement Actions, namely, suppliers/contractors and officials shall ensure that they maintain strict confidentiality throughout the process;
 - Officials shall refrain from receiving any OCI migration gained from any Procurement Action. No gifts or inducements shall be accepted. Suppliers/contractors are liable to be disqualified from the bidding process if found offering any gift or inducement which may have an effect of influencing a decision or impairing the objectivity of an official.
- 3.2 The Purchaser requires the bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:
 - (a) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of a public official in the procurement process or in contract execution;
 - (b) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
 - (c) “collusive practice” means a scheme of arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, non-competitive levels; and
 - (d) “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.
- 3.3 “If the Purchaser found any unethical practices as stipulated under ITB Clause 3.2, the Purchaser will reject a bid, if it is found that a Bidder directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question.

4 Eligible Bidders

- 4.1 All bidders shall possess legal rights to supply the Goods under this contract. A Bidder shall not have a conflict of interest. All bidders found to have a conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process if they:
- 4.2 A Bidder shall not have a conflict of interest. All bidders found to have a conflict of interest shall be disqualified. Bidders may be considered to have a conflict of interest with one or more parties in this bidding process, if they:
- (a) are or have been associated in the past, with a firm or any of its affiliates which have been engaged by the Purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under these Bidding Documents; or
 - (b) submit more than one bid in this bidding process. However, this does not limit the participation of subcontractors in more than one bid.
- 4.3 A Bidder that is under a declaration of ineligibility by the National Procurement Commission (NPC), at the date of submission of bids or at the date of contract award, shall be disqualified. The list of debarred firms is available on the website of NPA, <http://www.nprocom.gov.lk>.
- 4.4 Foreign Bidders may submit a bid only if so stated in the BDS.

5 Eligible Goods and Related Services

- 5.1 All goods supplied under this contract shall be complied with applicable standards stipulated by the Sri Lanka Standards Institute (SLSI). In the absence of such standards, the Goods supplied shall be complied with other internationally accepted standards.

B. Contents of Bidding Documents

6 Sections of Bidding Documents

- 6.1 The Bidding Documents consist of Parts 1, 2, and 3, which include all the Sections indicated below, and should be read in conjunction with any Addendum issued in accordance with ITB Clause 8.

PART 1 Bidding Procedures

- Section I. Instructions to Bidders (ITB)
- Section II. Bidding Data Sheet (BDS)
- Section III. Evaluation and Qualification Criteria
- Section IV. Bidding Forms

PART 2 Supply Requirements

- Section V. Schedule of Requirements

PART 3 Contract

- Section VI. General Conditions of Contract (GCC)

- Section VII. Special Conditions of Contract (SCC)
- Section VIII. Contract Forms

- 6.2 The Invitation for Bids issued by the Purchaser is not part of the Bidding Documents.
- 6.3 The Purchaser is not responsible for the completeness of the Bidding Documents and their addendum if they were not obtained directly from the Purchaser.
- 6.4 The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Documents. Failure to furnish all information or documentation required by the Bidding Documents may result in the rejection of the bid.

7 Clarification of Bidding Documents

- 7.1 A prospective Bidder requiring any clarification of the Bidding Documents shall contact the Purchaser in writing at the Purchaser's address **specified in the BDS**. The Purchaser will respond in writing to any request for clarification, provided that such request is received no later than ten (10) days prior to the deadline for submission of bids.

8 Amendment of Bidding Documents

- 8.1 At any time prior to the deadline for submission of bids, the Purchaser may amend the Bidding Documents by issuing an addendum.
- 8.2 Any addendum issued shall be part of the Bidding Documents and shall be communicated in writing to all who have obtained the Bidding Documents directly from the Purchaser.
- 8.3 To give prospective Bidders reasonable time in which to take an addendum into account in preparing their bids, the Purchaser may, at its discretion, extend the deadline for the submission of bids, pursuant to ITB Sub-Clause 22.2

C. Preparation of Bids

9 Inspection of the Location

- 9.1 The Bidders are advised to inspect the subject area and familiarize themselves before submitting their Bids. Inspection of the location coming under the detailed scope of work as relevant could be arranged **as specified in the BDS**.

10 Cost of Bidding

- 10.1 The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Purchaser shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

11 Language of Bid

- 11.1 The Bid, as well as all correspondence and documents relating to the Bid (including supporting documents and printed literature) exchanged by the Bidder and the Purchaser, shall be written in English language.

12 Documents Comprising the Bid

- 12.1 The Bid shall comprise the following:

- (a) Bid Submission Form and the applicable Price Schedules, in accordance with ITB Clauses 12 and 14;
- (b) Bid Security or Bid-Securing Declaration, in accordance with ITB Clause 19, if required;
- (c) Documentary evidence in accordance with ITB Clauses 16, that the Goods and Related Services conform to the Bidding Documents;
- (d) documentary evidence in accordance with ITB Clause 17 establishing the Bidder's qualifications to perform the contract if its bid is accepted
- (e) Any other documents **specified in the BDS**.
- (f) Detail of the workshop
- (g) Bidders should inform the after-sale services they are going to offer under the contract.

13 Bid Submission Form and Price Schedules

- 13.1 The Bidder shall submit the Bid Submission Form using the form furnished in Section IV, Bidding Forms. This form must be completed without any alterations to its format, and no substitutes shall be accepted. All blank spaces shall be filled in with the information requested.
- 13.2 The Bidder shall submit the Price Schedules for Goods and Related Services, according to their origin as appropriate, using the forms furnished in Section IV, Bidding Forms

14 Alternative Bids

- 14.1 Unless otherwise **specified in the BDS**, alternative bids shall not be considered.

15 Bid Prices and Discounts

- 15.1 The Bidder shall indicate on the Price Schedule the unit prices and total bid prices of the goods it proposes to supply under the Contract.
- 15.2 Any discount offered against any single item in the price schedule shall be included in the unit price of the item. However, if a Bidder wishes to offer discounts as a lot, the bidder may do so by indicating such amounts appropriately.
- 15.3 If so indicated in ITB Sub-Clause 1.1, bids are being invited for individual contracts (lots) or for any combination of contracts (packages). Unless otherwise indicated in the BDS, prices quoted shall correspond to 100% of the items specified for each lot and to 100% of the quantities specified for each item of a lot. Bidders wishing to offer any price reduction (discount) for the award of more than one Contract shall specify the applicable price reduction separately.
- 15.4
 - (i) Prices indicated on the Price Schedule shall include all duties and sales and other taxes already paid or payable by the Supplier:
 - (a) on components and raw material used in the manufacture or assembly of goods quoted; or
 - (b) On the previously imported goods of foreign origin.
 - (ii) However, VAT shall not be included in the price but shall be indicated separately.
 - (iii) the price for inland transportation, insurance and other related services to deliver the goods to their final destination;
 - (iv) The price of other incidental services.
- 15.5 The Prices quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and not subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected, pursuant to ITB Clause 30.
- 15.6 All lots, if any, and items must be listed and priced separately in the Price Schedules. If a Price Schedule shows items listed but not priced, their prices shall be assumed to be included in the prices of other items.

16 Documents Establishing the Eligibility of the Bidder

- 16.1 To establish their eligibility in accordance with ITB Clause 4, Bidders shall complete the Bid Submission Form, included in Section IV, Bidding Forms.

17 Documents Establishing the Conformity of Goods and Related Services

- 17.1 To establish the conformity of the Goods and Related Services to the Bidding Documents, the Bidder shall furnish as part of its Bid the documentary evidence that the Goods conform to the technical specifications and standards specified in Section V, Schedule of Requirements.
- 17.2 The documentary evidence may be in the form of literature, drawings or data, and shall consist of a detailed item-by-item description of the essential technical and performance characteristics of the Goods and Related Services, demonstrating substantial responsiveness of the Goods and Related Services to the technical specification, and if applicable, a statement of deviations and exceptions to the provisions of the Schedule of Requirements.
- 17.3 The Bidder shall also furnish a list giving full particulars, including available sources and current prices of spare parts, special tools, etc., necessary for the proper and continuous functioning of the Goods during the period **specified in the BDS** following commencement of the use of the goods by the Purchaser.
- 17.4 Standards for workmanship, process, material, and equipment, as well as references to brand names or catalogue numbers specified by the Purchaser in the Schedule of Requirements, are intended to be descriptive only and not restrictive. The Bidder may offer other standards of quality, brand names, and/or catalogue numbers, provided that it demonstrates, to the Purchaser's satisfaction, that the substitutions ensure substantial equivalence or are superior to those specified in the Schedule of Requirements.

18 Documents Establishing the Qualifications of the Bidder

- 18.1 The documentary evidence of the Bidder's qualifications to perform the contract if its bid is accepted shall establish to the Purchaser's satisfaction:
- a) A Bidder that does not manufacture or produce the Goods it offers to supply shall submit the Manufacturer's Authorization using the form included in Section IV, Bidding Forms to demonstrate that it has been duly authorized by the manufacturer or producer of the Goods to supply these Goods;
 - b) that, **if required in the BDS**, in case of a Bidder not doing business within Sri Lanka, the Bidder is or will be (if awarded the contract) represented by an Agent in Sri Lanka equipped and able to carry out the Supplier's maintenance, repair and spare parts stocking obligations prescribed in the Conditions of Contract and/or Technical Specifications; and
 - c) That the Bidder meets each of the qualification criteria specified in Section III, Evaluation and Qualification Criteria.

19 Period of Validity of Bids

- 19.1 Bids shall remain valid for the period **specified in the BDS** after the bid submission deadline date prescribed by the Purchaser. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.
- 19.2 In exceptional circumstances, prior to the expiration of the bid validity period, the Purchaser may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. If a Bid Security is requested in accordance with ITB Clause 19, it shall also be extended for a corresponding period. A Bidder may refuse the request without forfeiting its Bid Security.

20 Bid Security

- 20.1 The Bidder shall furnish as part of its bid, a Bid Security or a Bid-Securing Declaration if required, as **specified in the BDS**.
- 20.2 The Bid Security shall be in the amount **specified in the BDS** and denominated in the currency of the Sri Lanka (Rs.) or a freely convertible currency, and shall:
- (a) at the bidder's option, be in the form of either a letter of credit, or a bank guarantee from a banking institution, or a bond issued by a surety;
 - (b) be issued by an institution acceptable to the Purchaser.
 - (c) be substantially in accordance with one of the forms of Bid Security included in Section IV, Bidding Forms, or other form approved by the Purchaser prior to bid submission; be payable promptly upon written demand by the Purchaser in case the conditions listed in ITB Clause 19.5 are invoked;
 - (d) be submitted in its original form; copies will not be accepted;
 - (e) remain valid for the period specified in the BDS.
- 20.3 If a Bid Security or a Bid- Securing Declaration is required in accordance with ITB Sub-Clause 19.1, any bid not accompanied by a substantially responsive Bid Security or Bid Securing Declaration in accordance with ITB Sub-Clause 19.1, shall be rejected by the Purchaser as non-responsive.
- 20.4 The Bid Security of unsuccessful bidders shall be returned as promptly as possible upon the successful Bidder's furnishing of the Performance Security pursuant to ITB Clause 40.
- 20.5 The Bid Security may be forfeited or the Bid Securing Declaration executed:
- (a) if a Bidder withdraws its bid during the period of bid validity specified by the Bidder on the Bid Submission Form, except as provided in ITB Sub-Clause 18.2; or
 - (b) if a Bidder does not agree to correction of arithmetical errors in pursuant to ITB Sub-Clause 29.3
 - (c) if the successful Bidder fails to:
 - (i) sign the Contract in accordance with ITB Clause 39;
 - (ii) furnish a Performance Security in accordance with ITB Clause 40

21 Pre-Bid Meeting

- 21.1 The Purchaser will arrange a pre-bid meeting for the bid and if any bidder needs to inspect the site, should contact the relevant IT-officer according to the **(ITB 9.1)**

22 Format and Signing of Bid

The Bidder shall prepare one original of the documents comprising the bid as described in ITB Clause 11 and clearly mark it "ORIGINAL." In addition, the Bidder shall submit copies of the bid, in the number **specified in the BDS** and clearly mark them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.

- 22.1 The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder.
- 22.2 Any interlineation, erasures, or overwriting shall be valid only if they are signed or initiated by the person signing the Bid.

23 Currencies of Bid

- 23.1 Unless otherwise stated in Bidding Date Sheet, the Bidder shall quoted in Sri Lankan Rupees and payment shall only be payable in Sri Lankan Rupee

D. Submission and Opening of Bids

24 Submission, Sealing and Marking of Bids

24.1 Bidders may always submit their bids by mail or by hand.

- (a) Bidders submitting bids by mail or by hand, shall enclose the original and each copy of the Bid, including alternative bids, if permitted in accordance with ITB Clause 13, in separate sealed envelopes, duly marking the envelopes as “ORIGINAL” and “COPY.” These envelopes containing the original and the copies shall then be enclosed in one single envelope.

24.2 The inner and outer envelopes shall:

- (a) Bear the name and address of the Bidder;
- (b) be addressed to the Purchaser in accordance with ITB Sub-Clause 22.1;
- (c) bear the specific identification of this bidding process indicated in ITB Sub-Clause 1.1 and any additional identification marks as specified in the BDS; and
- (d) bear a warning not to open before the time and date for bid opening, in accordance with ITB Sub-Clause 25.1.

24.3 If all envelopes are not sealed and marked as required, the Purchaser will assume no responsibility for the misplacement or premature opening of the bid.

25 Deadline for Submission of Bids

25.1 Bids must be received by the Purchaser at the address and no later than the date and time specified in the BDS.

25.2 The Purchaser may, at its discretion, extend the deadline for the submission of bids by amending the Bidding Documents in accordance with ITB Clause 8, in which case all rights and obligations of the Purchaser and Bidders previously subject to the deadline shall thereafter be subject to the deadline as extended.

26 Late Bids

26.1 The Purchaser shall not consider any bid that arrives after the deadline for submission of bids, in accordance with ITB Clause 22. Any bid received by the Purchaser after the deadline for submission of bids shall be returned unopened to the Bidder.

27 Withdrawal, Substitution, and Modification of Bids

27.1 A Bidder may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice in accordance with ITB Clause 21, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITB Sub-Clause 20.2, (except that no copies of the withdrawal notice are required). The corresponding substitution or modification of the bid must accompany the respective written notice. All notices must be:

- (a) submitted in accordance with ITB Clauses 20 and 21 (except that withdrawal notices do not require copies), and in addition, the respective envelopes shall be clearly marked “Withdrawal,” “Substitution,” or “Modification;” and
- (b) received by the Purchaser prior to the deadline prescribed for submission of bids, in accordance with ITB Clause 22.

27.2 Bids requested to be withdrawn in accordance with ITB Sub-Clause 24.1 shall be returned unopened to the Bidders.

- 27.3 No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the Bidder on the Bid Submission Form or any extension thereof.

28 Bid Opening

- 28.1 The Purchaser shall conduct the bid opening in public at the address, date and time **specified in the BDS**.
- 28.2 First, envelopes marked “WITHDRAWAL” shall be opened and read out and the envelope with the corresponding bid shall not be opened, but returned to the Bidder. No bid withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at bid opening. Next, envelopes marked “SUBSTITUTION” shall be opened and read out and exchanged with the corresponding Bid being substituted, and the substituted Bid shall not be opened but returned to the Bidder. No Bid substitution shall be permitted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out at bid opening. Envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Bid. No Bid modification shall be permitted unless the corresponding modification notice contains a valid authorization to request the modification and is read out at Bid opening. Only envelopes that are opened and read out at bid opening shall be considered further.
- 28.3 All other envelopes shall be opened one at a time, reading out: the name of the Bidder and whether there is a modification; the Bid Prices, including any discounts and alternative offers; the presence of a Bid Security or Bid-Securing Declaration, if required; and any other details as the Purchaser may consider appropriate. Only discounts and alternative offers read out at bid opening shall be considered for evaluation. No Bid shall be rejected at bid opening except for late bids, in accordance with ITB Sub-Clause 23.1.
- 28.4 The Purchaser shall prepare a record of the Bid opening that shall include, as a minimum: the name of the Bidder and whether there is a withdrawal, substitution, or modification; the Bid Price, per lot if applicable, including any discounts, and alternative offers if they were permitted; and the presence or absence of a Bid Security or Bid-Securing Declaration. The Bidders’ representatives who are present shall be requested to sign the attendance sheet.

E. Evaluation and Comparison of Bids

29 Confidentiality

- 29.1 Information relating to the examination, evaluation, comparison, and post-qualification of bids, and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with such process until publication of the Contract Award.
- 29.2 Any effort by a Bidder to influence the Purchaser in the examination, evaluation, comparison, and post-qualification of the bids or contract award decisions may result in the rejection of its Bid.
- 29.3 Notwithstanding ITB Sub-Clause 26.2, from the time of bid opening to the time of Contract Award, if any Bidder wishes to contact the Purchaser on any matter related to the bidding process, it should do so in writing.

30 Clarification of Bids

- 30.1 To assist in the examination, evaluation, comparison and post-qualification of the bids, the Purchaser may, at its discretion, ask any Bidder for a clarification of its Bid. Any clarification submitted by a Bidder in respect to its Bid that is not in response to a request by the Purchaser shall not be considered. The Purchaser’s request for clarification and the response shall be in writing. No change in the prices or substance of the Bid shall be sought, offered, or permitted, except to confirm the

correction of arithmetic errors discovered by the Purchaser in the Evaluation of the bids, in accordance with ITB Clause 29.

31 Responsiveness of Bids

- 31.1 The Purchaser's determination of a bid's responsiveness is to be based on the contents of the bid itself.
- 31.2 A substantially responsive Bid is one that conforms to all the terms, conditions, and specifications of the Bidding Documents without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that:
- (a) affects in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the Contract; or
 - (b) limits in any substantial way, inconsistent with the Bidding Documents, the Purchaser's rights or the Bidder's obligations under the Contract; or
 - (c) If rectified would unfairly affect the competitive position of other bidders presenting substantially responsive bids.
- 31.3 If a bid is not substantially responsive to the Bidding Documents, it shall be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the material deviation, reservation, or omission.

32 Non-conformities, Errors, and Omissions

- 32.1 Provided that a Bid is substantially responsive, the Purchaser may waive any non-conformities or omissions in the Bid that do not constitute a material deviation.
- 32.2 Provided that a bid is substantially responsive, the Purchaser may request that the Bidder submits the necessary information or documentation, within a reasonable period of time, to rectify non-material non-conformities or omissions in the bid related to documentation requirements. Such omissions shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
- 32.3 Provided that the Bid is substantially responsive, the Purchaser shall correct arithmetical errors on the following basis:
- (a) if there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected;
 - (b) if there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - (c) If there is a discrepancy between words and figures, the amount in words shall prevail unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- 32.4 If the Bidder that submitted the lowest evaluated Bid does not accept the correction of errors, its Bid shall be disqualified and its Bid Security may be forfeited or its Bid-Securing Declaration executed.

33 Preliminary Examination of Bids

- 33.1 The Purchaser shall examine the bids to confirm that all documents and technical documentation requested in ITB Clause 11 have been provided and to determine the completeness of each document submitted.
- 33.2 The Purchaser shall confirm that the following documents and information have been provided in the Bid. If any of these documents or information is missing, the offer shall be rejected.
- (a) Bid Submission Form, in accordance with ITB Sub-Clause 12.1;
 - (b) Price Schedules, in accordance with ITB Sub-Clause 12.2;
 - (c) Bid Security or Bid Securing Declaration, in accordance with ITB Clause 19

34 Examination of Terms and Conditions; Technical Evaluation

- 34.1 The Purchaser shall examine the Bid to confirm that all terms and conditions specified in the GCC and the SCC have been accepted by the Bidder without any material deviation or reservation.
- 34.2 The Purchaser shall evaluate the technical aspects of the Bid submitted in accordance with ITB Clause 16, to confirm that all requirements specified in Section V, Schedule of Requirements of the Bidding Documents have been met without any material deviation or reservation.
- 34.3 If, after the examination of the terms and conditions and the technical evaluation, the Purchaser determines that the Bid is not substantially responsive in accordance with ITB Clause 28, it shall reject the Bid.

35 Evaluation of Bids

- 35.1 The Purchaser shall evaluate each bid that has been determined, up to this stage of the evaluation, to be substantially responsive.
- 35.2 To evaluate a Bid, the Purchaser shall only use all the factors, methodologies and criteria defined in ITB Clause 32. No other criteria or methodology shall be permitted.
- 35.3 To evaluate a Bid, the Purchaser shall consider the following:
- (a) The Bid Price as quoted in accordance with clause 14;
 - (b) Price adjustment for correction of arithmetic errors in accordance with ITB Sub-Clause 29.3;
 - (c) Price adjustment due to discounts offered in accordance with ITB Sub-Clause 14.4;
 - (d) Adjustments due to the application of the evaluation criteria **specified in the BDS** from amongst those set out in Section III, Evaluation and Qualification Criteria;
 - (e) adjustments due to the application of a domestic preference, in accordance with ITB Clause 34 if applicable
- 35.4 The Purchaser's evaluation of a bid may require the consideration of other factors, in addition to the Bid Price quoted in accordance with ITB Clause 14. These factors may be related to the characteristics, performance, and terms and conditions of purchase of the Goods and Related Services. The effect of the factors selected, if any, shall be expressed in monetary terms to facilitate the comparison of bids.
- 35.5 If so **specified in the BDS**, these Bidding Documents shall allow Bidders to quote separate prices for one or more lots and shall allow the Purchaser to award one or multiple lots to more than one Bidder. The methodology of evaluation to determine the lowest-evaluated lot combinations is specified in Section III, Evaluation and Qualification Criteria.
- 35.6 If the bidders are allowed to quote in foreign currencies in accordance with sub clause 21, for evaluation and comparison purposes, the Purchaser shall convert all bid prices expressed in foreign

currencies in to Sri Lankan Rupees using the selling rates prevailed 28 days prior to closing of bids as published by the

- 35.7 Bank of Sri Lanka. If this date falls on a public holiday the earliest working day prior to the date shall be applicable.

36 Comparison of Bids

- 36.1 The Purchaser shall compare all substantially responsive bids to determine the lowest evaluated bid, in accordance with ITB Clause 32.

37 Post-qualification of the Bidder

- 37.1 The Purchaser shall determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated substantially responsive bid is qualified to perform the Contract satisfactorily.
- 37.2 The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder, pursuant to ITB Clause 17.
- 37.3 An affirmative determination shall be a prerequisite for the award of the Contract to the Bidder. A negative determination shall result in disqualification of the bid, in which event the Purchaser shall proceed to the next lowest evaluated bid to make a similar determination of that Bidder's capabilities to perform satisfactorily.

38 Purchaser's Right to Accept Any Bid, and to Reject Any or All Bids

- 38.1 The Purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.

F. Award of Contract

39 Award Criteria

- 39.1 The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated bid and is substantially responsive to the Bidding Documents, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily.

40 Purchaser's Right to Vary Quantities at Time of Award

- 40.1 At the time the contract is awarded, the Purchaser reserves the right to increase or decrease the quantity of Goods and Related Services originally specified in Section V, Schedule of Requirements, provided this does not exceed the percentage specified in the BDS, and without any change in the unit prices or other terms and conditions of the bid and the Bidding Documents.

41 Notification of Award

- 41.1 Prior to the expiration of the period of bid validity, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted.
- 41.2 Until a formal contract is prepared and executed, the notification of award shall constitute a binding contract.
- 41.3 Upon the successful Bidder's furnishing of the signed Contract Form and performance security pursuant to ITB Clause 40, the Purchaser will promptly notify each unsuccessful Bidder and will discharge its bid security, pursuant to ITB Clause 19.4.

42 Signing of Contract

- 42.1 Within Seven (7) days after notification, the Purchaser shall complete the Agreement, and inform the successful Bidder to sign it.
- 42.2 Within Seven (7) days of receipt of such information, the successful Bidder shall sign the Agreement.

43 Performance Security

- 43.1 Within fourteen (14) days of the receipt of notification of award from the Purchaser, the successful Bidder, if required, shall furnish the Performance Security in accordance with the GCC, using for that purpose the Performance Security Form included in Section VIII Contract forms, or another form acceptable to the Purchaser. The Purchaser shall promptly notify the name of the winning Bidder to each unsuccessful Bidder and discharge the Bid Securities of the unsuccessful bidders pursuant to ITB Sub-Clause 19.4.
- 43.2 Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security or execution of the Bid-Securing Declaration. In that event, the Purchaser may award the contract to the next lowest evaluated Bidder, whose offer is substantially responsive and is determined by the Purchaser to be qualified to perform the Contract satisfactorily.

44 Advance Payment and Security

If required, the Purchaser will provide an Advance Payment equivalent to 20% of Initial Contract Price, within 14 Days of the Contractor submitting an acceptable guarantee.

Section II. Bidding Data Sheet (BDS)

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

ITB Clause Reference	A. General
ITB 1.1	The Purchaser is the Board of Investment of Sri Lanka
	The name of the Bid is Invitation for Bids (IFB) for Migration, Installation, Configuration, Commissioning and Maintenance of the Oracle EBS system into the Oracle Cloud infrastructure for the BOI for the next three years (2025-2028).
	Contract No: BOI/ADMN/Q/51/2025
ITB 2.1	The source of funding is the Board of Investment of Sri Lanka
ITB 4	Eligibility Criteria
	I The successful bidder shall not have been blacklisted.
	II Shall have previous experience in providing similar nature solutions (each project must have a total Annual Recurring Revenue (ARR) of not less than USD 50,000 or its equivalent in Sri Lankan Rupees.) for at least three (03) reputed organizations during the last five (05) years in public or private sector organizations in Sri Lanka.
	III A letter issued by the Original Manufacturer, authorizing the bidder as an official supplier/partner For Oracle OCI migration services in Sri Lanka, valid for the year 2025
ITB 4.3	The procurement is proceeding under the Limited National Bidding Procedure (LNB) .
	B. Contents of Bidding Documents
ITB 7.1	Any clarifications or queries on the Bid Document may be requested in writing not later than five (05) Working Days prior to the date of submission of bids.
	The Address for requesting clarifications is: Senior Deputy Director – Information Technology, Information Technology Department, Board of Investment of Sri Lanka, Level 05, West Tower, World Trade Center, Echelon Square, Colombo 01, on 011-2427295 and E-mail: channam@boi.lk.
	C. Preparation of Bids
ITB 11.1	The language of the Bid shall be in English.
ITB 12.1	The documents required from the Bidder in Sub-Clause 11.1 are
	I. Experience in at least three (03) projects of migrating Oracle EBS on-premise solutions to Oracle Cloud Infrastructure (OCI) in reputable organizations during the last five (05) years in public or private sector organizations in Sri Lanka.
	II. Qualifications and experience of Key Staff proposed for the Contract;
	III Client's References;
	IV Audited Financial Statements up to five (05) years;

	<p>V A copy of the Certificate of Incorporation certified by the Company Secretary of the Bidder.</p> <p>VI VAT & SSCL Certifications</p> <p>III. Duly completed and signed Bid Submission Form</p> <p>IV. Bidder Information Form</p> <p>V. Duly filled and signed Price Schedule</p> <p>VI. Duly filled and signed Technical Specifications</p> <p>VII. Bid Security in accordance with ITB Clause 19</p> <p>VIII. Manufacturer's Authorization Letter for Oracle.</p> <p>IX. Documents establishing the eligibility of the Bidder in accordance with ITB Clause 16</p> <p>X. Documentary evidence in accordance with ITB Clause 17</p> <p>XI. The legal status of the bidder (Eg: Certificate of Business Registration)</p> <p>Any other documents which are considered relevant and specified in the BDS</p>
ITB 14.1	Alternative bids shall not be considered.
ITB 19.1	The period of bid validity shall be 90 days from the date of opening of bids, (until 31/10/2025).
ITB 20.1	<p>The bid Security shall be valid until 28/11/2025, from the date of opening of the bids. The bid Security should be an unconditional guarantee and should not deviate from the format given in the Section VIII.</p> <p>Bid Security should be addressed to ; Chairman, Board of Investment of Sri Lanka, Level 26, West Tower, World Trade Centre, Echelon Square, Colombo 01</p> <p>The bid Security issued by a Commercial Bank operating in Sri Lanka.</p>
ITB 20.2	The amount of the Bid Security shall be Rs.1,037,000.00
ITB 21	A pre-Bid meeting of this contract will be held at 10:00 hours on 17 July 2025 and the Bidders have to attend the pre-bid meeting physically at Level 08, BOI Auditorium, West Tower, WTC, Colombo 01.
	D. Submission and Opening of Bids
ITB 24.2 (c)	<p>The inner and outer envelopes shall bear the following additional identification marks:</p> <p>“Invitation for Bids (IFB) for Migration, Installation, Configuration, Commissioning and Maintenance of the Oracle EBS system into the Oracle Cloud infrastructure for the BOI for the next three years (2025-2028).”</p> <p>Contract No: BOI/ADMN/Q/51/2025</p>
ITB 27	<p>For Bid submission purposes, the Purchaser's address is:</p> <p>Attention: Chairman, Procurement Committee II</p> <p>Address: Chairman, Procurement Committee II, C/o Director (Administration), Board of Investment of Sri Lanka, Administration Department, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01.</p> <p>The tender box is at the Stores & Supplies Unit, Administration Department, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01.</p> <p>The deadline for the submission of Bids is 01 August 2025 at 14:00 hours</p>
ITB 28.1	<p>The Bid Opening shall take place</p> <p>Address: Board of Investment of Sri Lanka, Administration Department, Level 09, West</p>

	Tower, World Trade Centre, Echelon Square, Colombo 01. Date: 01 August 2025 at 14:00 hours.	
	E. Evaluation and Comparison of Bids	
ITB 35.2	Criteria for the Evaluation of Qualification and Experience of the Bidders as follows,	
	Schedule	Criteria
	A	Technical Requirement
	B	Key Staff Competency
	C	Experience in Similar Assignments & Client Reference
	D	Financial Capability
	E	WorkPlan Methodology
	<p>A. <u>Technical Requirement</u> The given technical requirement & the features should be compatible with the bidders proposed solution. If the bids are unable to meet the technical requirements and the features are not up to par, this may be a reason for not accepting the bid for evaluation.</p> <p>The determination will take into account the Bidder's proposed approach including the allocation of necessary resources in providing the services and will compare the matching with the requirement stipulated in the Employer's Requirement.</p> <p>B. <u>Key Staff Competency:</u> Only the Key staff proposed by the Bidder will be evaluated. Qualifications related to the Contract and experience gained by the staff will be considered.</p> <p>C. <u>Experience in Similar Assignments & Client References:</u> The determination will take into account the Bidder's involvement in the similar assignments in the recent past as given under the schedule C of evaluation criteria.</p> <p>The references made by previous clients on the quality of the Services provided by the Bidder and testimonials of the clients will be evaluated.</p> <p>D. <u>Financial Capability:</u> All financial aspects including the Annual Turnover and other financial information/audited financial statements will be evaluated.</p> <p>E. <u>Work Plan Methodology</u> The bidders should clearly mention the resource allocation for this project through the Gantt chart considering the 03 months of project implementation period.</p>	
ITB 36 to 40	The Purchaser shall award the Contract to the Bidder whose offer has been determined to be the lowest evaluated Bid and is substantially responsive to the Bidding Document. The contract will be awarded for 3 Years from the start date.	

Section III. Evaluation and Qualification Criteria

Please refer to part E of the ITB. It contains the criteria that the Purchaser may use to evaluate a Bid and determine whether a Bidder has the required qualifications. No other criteria shall be used.

SCHEDULE A

Technical Requirements

The minimum requirements required from the Bidder for the goods and related services are stated in Section V - Schedule of Requirements and the Bidder shall comply with the requirements with requested brand and models for selected hardware equipment, software and licensing. The conformity with the Technical specifications is considered for evaluation.

SCHEDULE B

Key Staff Competence

Proposed Technical Team (including the profile and CV) that will be nominated to handle the BOI related requirements during the contract.

Employees Key Area, Qualification, Experience & No. of Positions

Key Area	No. of Minimum Positions Required	Qualifications	Years of experience with current employer
OCI Architect Associate - Focuses on designing and implementing OCI solutions.	01	Bachelor's or Master's degree in Computer Science, IT, or related field or one of below Certification is must:- Oracle Cloud Infrastructure Architect Associate	5+ years
OCI Architect Professional – Advanced certification for experienced cloud architects.	01	Bachelor's or Master's degree in Computer Science, IT, or related field or one of below Certification is must:- Oracle Cloud Infrastructure Architect Professional	5+ years

Details of Allocate Key Staffs

No.	Name	CV/Profile attached?
OCI Architect Associate		
1.		
2.		
OCI Architect Professional		
1.		
2.		

SCHEDULE C**Experience in Similar Assignments during the Last Five (05) Years & Client Reference****Experience in Similar Assignments during the Last Five (05) Years**

The following table is to be completed by the bidder, and the information provided will be used for evaluation purposes. Bidders are required to demonstrate experience in executing a minimum of three (03) Oracle E-Business Suite (EBS) migration projects to Oracle Cloud Infrastructure (OCI) for reputable organizations, preferably within the last five (05) years. Each project cited must have a total Annual Recurring Revenue (ARR) of not less than USD 50,000 or its equivalent in Sri Lankan Rupees.

Bidders shall submit supporting documentation for each project and provide a comprehensive project summary that includes:

- Valid proof of the installation carried out
- Detailed project report for each installation
- Names and roles of the engineers involved
- A list of key deliverables
- The data migration plan
- Contact details of the respective client institutions for reference verification

N o.	Organi zation/I nstitute	Project Period	Contact Person		Engineers involved	Proof Document (PO/Invoice/Completion letter, etc.)
			Name	Tel. No.		
#	Eg:- ABC (Pvt) Ltd	August 2019 to December 2019	Mr X	077-12 34567	Mr Y and Mr Z	PO Attached
1.						
2.						
3.						
4.						
5.						

Client References

Attach at least 02 (two) testimonials given by the clients, making references on the services executed by the Service Provider.

SCHEDULE D Financial Capability

Copies of **Audited Financial Statements** for the last five (05) years should be attached to prove the following figures.

Financial Year	2023/2024 (Rs.MN)	2022/2023 (Rs.MN)	2021/2022 (Rs.MN)	2020/2021 (Rs.MN)	2019/2020 (Rs.MN)
Turnover from Contracting					
Fixed Assets (FA)					
Current Assets (CA)					
Current Liabilities (CL)					
Long Term Liabilities (LL)					
Net Profit (Before Taxation)					

SCHEDULE E

Work Plan Methodology

The Bidder is expected to refer to the Schedule of Requirements in **Part-2, Section V** and develop a comprehensive Work Plan and Methodology to fulfill the requirements as specified.

The bidders should concern themselves with the required overall solution, required total resources, allocated time framework to the project and submit the comprehensive work plan methodology related to this procurement event.

COPY

Section IV. Bidding Forms

Table of Forms

Bidder Information Form	27
Bid Submission Form	28
BOQ & Price Activity Schedule	30
Bid Security (Bank Guarantee)	35
Manufacturer's Authorization	36

COPY

Bidder Information Form

[The Bidder shall fill in this form in accordance with the instructions indicated below. No alterations to its format shall be permitted and no substitutions shall be accepted.]

Date:

NCB No.:.....

1. Bidder's Legal Name
2. Bidder's Year of Business Registration:
3. Bidder's Legal Address
6. Bidder's Authorized Representative Information Name: Telephone/Mobile /Fax numbers: Email Address:

Bid Submission Form

[The Bidder shall fill in this form in accordance with the instructions indicated No alterations to its format shall be permitted.]

Date:

Invitation for Bid No.:

To:

We, the undersigned, declare that:

- (a) We have examined and have no reservations about the bidding documents, including addenda No.:
.....
- (b) We offer to supply in conformity with the Bidding Documents and in accordance with the Delivery Schedules specified in the Schedule of Requirements the following Goods and related services.
.....
- (c) The total price of the Bid without VAT, including any discounts offered :
.....

Total Bid Price in Figures:

Year	Description	Bid Price Including SSCL, Excluding VAT (\$)
1	Total price for the 1st year	
2	Total price for the 2nd year	
3	Total price for the 3rd year	
4	Total price for Three Years	

(Bid prices should be brought from the Section IV BOQ & Price Activity Schedule.)

Total Bid Price in words:

Amount of Year 1:.....
.....

Amount of Year 2:.....
.....

Amount of Year 3:.....
.....

Total prices for Three Years:.....
.....

- (d) Our bid shall be valid for the period of time specified in ITB Sub-Clause 18.1, from the date fixed for the bid submission deadline in accordance with ITB Sub-Clause 22.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- (e) If our bid is accepted, we commit to obtaining performance security in accordance with ITB Clause 41 and GCC Clause 16 for the due performance of the Contract;
- (f) We have no conflict of interest in accordance with ITB Sub-Clause 4.2;
- (g) Our firm, its affiliates or subsidiaries including any subcontractors or suppliers for any part of the contract has not been declared blacklisted by the National Procurement Agency;
- (h) We understand that this bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us until a formal contract is prepared and executed.
- (i) We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive.

Signature:

Designation

Name:

Duly authorized to sign the bid for and on behalf of..... Date.....

BOQ & Price Activity Schedule

Migration, Installation, Configuration, Commissioning and Maintenance of the Oracle EBS system into the Oracle Cloud infrastructure for the BOI for the next three years (2025-2028).

BOI/ADMN/Q/51/2025

Note: Bidders are instructed to refer to the Employer's Requirements prior to filling out the priced activity schedule.

Name of the Bidder:

VAT Registration Number:

SSCL Registration Number:.....

1. Price Schedule

No	Description	Prices (\$)		
		1st year	2nd year	3rd year
1	Oracle Cloud Infrastructure for the Production			
2	Oracle Cloud Infrastructure for the DR			
3	Implementation charges		N/A	N/A
4	Local Support for maintenance			
5	Database upgrade charges			
6	Total Gross Amount Excluding Taxes			
7	SSCL			
8	*Total Gross Amount Including SSCL, Excluding VAT (should be carried forward to form of bid price) (6+7)			
9	Grand total for 3 year Including SSCL, Excluding VAT (1st + 2nd + 3rd years' prices)			
10	VAT (18%) (8 x 18%)			
11	Grand total for each year Including Tax (8 + 9)			

(*Cage No.8 Total Gross Amount Including SSCL, Excluding VAT including 1st year, 2nd year and 3rd year prices should be carried out to the bid submission form.)

Note:

1. The bidder should fill all cages in the BOQ & Price Activity Schedule.
2. 1st, 2nd, and 3rd year total prices will be considered (Cage no.9) for selecting the substantially responsive bidder, and the contracts will be awarded for 3 years, and payment will be made annually according to the payment terms described in Special Conditions of Contract (SCC).

3. The annual price of cloud resources is subject to change based on actual resource consumption and market conditions. Starting from the second year, payments will be adjusted accordingly, reflecting the revised cost based on resource utilization and pricing updates. The cost revision will be determined based on the applicable cloud service rates at the time of renewal. (The principal is required to submit a comprehensive assessment report on resource utilization (including CPU, RAM, storage, etc.) at least one month prior to each annual renewal date.)

2. Rate card

Bidders shall respond following a detailed Rate Card listing unit prices for additional services, resources, or optional components that may be required during the three-year Oracle Cloud migration and operation period. (It is anticipated that these items/services may be utilized primarily during the second and third years of the contract period.)

These rates will not be considered in the financial evaluation, but will be used as reference pricing for future service extensions, scope changes, or on-demand requirements during the contract term.

Part	Description	Part Qty	Instance Qty	Usage Qty	Price (\$)
	Oracle EBS Production - APPLICATION SERVER				
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	4	1	744	
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	120	1	744	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1000	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	10000	1	1	
	Oracle EBS Production - DATABASE SERVER				
B90572	Oracle Base Database Service - Enterprise (OCPU Per Hour)	6	1	744	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1	
	PAYROLL Production - DATABASE SERVER				
B90573	Oracle Base Database Service - Enterprise (OCPU Per Hour)	2	1	744	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1	
	PAYROLL Production - APPLICATION SERVER				

B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	2	1	744	
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	60	1	744	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	750	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	7500	1	1	
B88318	Compute - Windows OS (OCPU Per Hour)	2	1	744	
	Object Storage-Production Backups				
B91628	Object Storage - Storage (Gigabyte Storage Capacity Per Month)	2000	1	1	
	Bastion Server				
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	1	1	744	
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	30	1	744	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	750	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	7500	1	1	
B88318	Compute - Windows OS (OCPU Per Hour)	1	1	744	
	EM Console				
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	1	1	744	
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	60	1	744	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	100	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	1000	1	1	
	Oracle EBS TEST - APPLICATION SERVER				
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	2	1	372	
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	120	1	372	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1000	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	10000	1	1	
	Oracle EBS TEST - DATABASE SERVER				
B90572	Oracle Base Database Service - Enterprise (OCPU Per Hour)	2	1	372	

B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1	
	Oracle EBS DR - APPLICATION SERVER				
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	1	1	48	
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	15	1	48	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1000	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	10000	1	1	
	Oracle EBS DR - DATABASE SERVER				
B90573	Oracle Base Database Service - Enterprise (OCPU Per Hour)	1	1	744	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1	
	PAYROLL DR - DATABASE SERVER				
B90573	Oracle Base Database Service - Enterprise (OCPU Per Hour)	1	1	744	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1	
	PAYROLL DR - APPLICATION SERVER				
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	1	1	48	
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	15	1	48	
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	750	1	1	
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	7500	1	1	
B88318	Compute - Windows OS (OCPU Per Hour)	1	1	48	
	Object Storage-Backups DR				
B91628	Object Storage - Storage (Gigabyte Storage Capacity Per Month)	2000	1	1	
	Security Monitoring				
B90925	Monitoring - Ingestion (Million Datapoints)	1	1	1	
B90926	Monitoring - Retrieval (Million Datapoints)	1	1	1	
	Security SSL Certificates				
N/A	OCI Certificates (N/A)	4	1	1	

	Security Threat Intelligence				
B94173	Oracle Threat Intelligence Service (API Calls)	2	1	1	
	Security Vulnerability Scanning				
N/A	OCI Vulnerability Scanning Service (N/A)	50	1	1	
	Security Secret Management				
N/A	Secrets on OCI Vault (N/A)	2	1	1	
	Security Bastion				
N/A	OCI Bastion (N/A)	2	1	1	
	Security Cloud Guard				
N/A	Oracle Cloud Guard (N/A)	5	1	1	
N/A	Oracle Cloud Guard - Threat Detector - OCI Audit Logs (N/A)	10	1	1	
B108189	Oracle Cloud Guard Instance Security Standard (Node Per Hour)	2	1	744	
B108190	Oracle Cloud Guard Instance Security Adhoc Queries Enterprise (Request)	1000	1	1	
	OS Management Hub				
N/A	OCI - OS Management Hub (N/A)	50	1	1	
	Load Balancer				
B93030	Load Balancer Base (Load Balancer)	1	1	732	
B93031	Load Balancer Bandwidth (100 Mbps Per Hour)	1	1	73200	
	Web Application Firewall (WAF)				
B94579	Web Application Firewall - Instance (Instance Per Month)	1	1	1	
B94277	Web Application Firewall - Requests (1,000,000 Incoming Requests Per Month)	20	1	1	

I /we agree to supply the service as per the rates given above.

Authorized Signature:

Name of the Signatory:

Designation:

Name of the Bidder:

Business Address:

.....

Date:

Seal:

Bid Guarantee

[Note: the purchaser is required to fill the information marked as "" and delete this note prior to the selling of the bidding document] [this Bank Guarantee form shall be filled in accordance with the instructions indicated in brackets]*

----- *[Insert issuing agency's name, and address of issuing branch or office]* -----

***Beneficiary:** ----- [name and address of Purchaser]

Date: ----- [insert (by issuing agency) date]

BID GUARANTEE No.: ----- [insert (by issuing agency) number]

We have been informed that ----- *[insert (by issuing agency) name of the Bidder; if a joint venture, list complete legal names of partners]* (hereinafter called "the Bidder") has submitted to you its bid dated ----- *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the supply of *[insert name of Supplier]* under Invitation for Bids No. ----- *[insert IFB number]* ("the IFB").

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee. At the request of the Bidder, we ----- *[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of --- ----- *[insert amount in figures]* ----- *[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB"); or
- (c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity,
 - (i) fails or refuses to execute the Contract Form, if required, or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire: (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or (b) if the Bidder is not the successful bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder that the Bidder was unsuccessful, otherwise it will remain in force up to ----- (insert date) Consequently, any demand for payment under this guarantee must be received by us at the office on or before that date.

[signature(s) of authorized representative(s)]

Manufacturer's Authorization

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include it in its bid, if so indicated in the BDS.]

Date: [insert date (day, month and year) of Bid Submission] No.: [insert number of bidding process]

To: [insert complete name of Purchaser]

WHEREAS

We [insert complete name of Manufacturer], who are official manufacturers of [insert type of goods manufactured], having factories at [insert full address of Manufacturer's factories], do hereby authorize [insert complete name of Bidder] to submit a bid the purpose of which is to provide the following Goods, manufactured by us [insert name and or brief description of the Goods], and to negotiate and sign the Contract subsequently.

We hereby extend our full guarantee and warranty in accordance with Clause 27 of the Conditions of Contract, with respect to the Goods offered by the above firm.

Signed: [insert signature(s) of authorized representative(s) of the Manufacturer]

Name: [insert complete name(s) of authorized representative(s) of the Manufacturer]

Title: [insert title]

Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder] Dated on

_____ day of _____, _____ [insert date of signing]

PART 2 – Supply Requirement

Section V. Schedule of Requirements

1. BOI Profile

The Board of Investment of Sri Lanka (BOI) is the country's apex agency for investment promotion and facilitation, incorporated as a statutory body under the government of Sri Lanka.

The key objectives of the BOI are to foster and generate economic development, widen and strengthen the base of the economy, encourage and promote foreign direct investment, diversify sources of foreign exchange earnings, and increase export earnings with the vision "To make Sri Lanka the most preferred destination for sustainable investment in Asia."

The key role of the BOI is to target and attract investments into priority sectors, supporting the government's investment policy and contributing towards achieving national growth targets.

The BOI acts as the first point of contact for investors who intend to set up investment projects in Sri Lanka. Information and guidance are provided, and the BOI coordinates approvals required from other Line agencies to assist investors. Such assistance is provided throughout the project cycle, from start-up to implementation and successful operation of the project.

At present, BOI owns and operates a total of 15 Export Processing Zones (EPZs) in the country, and BOI Enterprises account for 71% of national exports and 85% of industrial exports while providing direct employment opportunities to over 500,000 Sri Lankans.

2. Background

As part of a strategic initiative to modernize its accounting systems, the BOI commenced the implementation of the Oracle EBS system in 2018, superseding the legacy IMASS software. This involved the deployment of dedicated hardware within the BOI data center to ensure optimal performance. The Oracle EBS system subsequently achieved successful commercial operation in 2023.

3. Details of existing infrastructure

3.1. Current Environment Overview

Item	Current version	Required version
EBS Version	12.2.10	Same version
Database Version	12.1.0.2.0	19c
Operating System Version	Oracle Linux 6.9	Oracle Linux 8

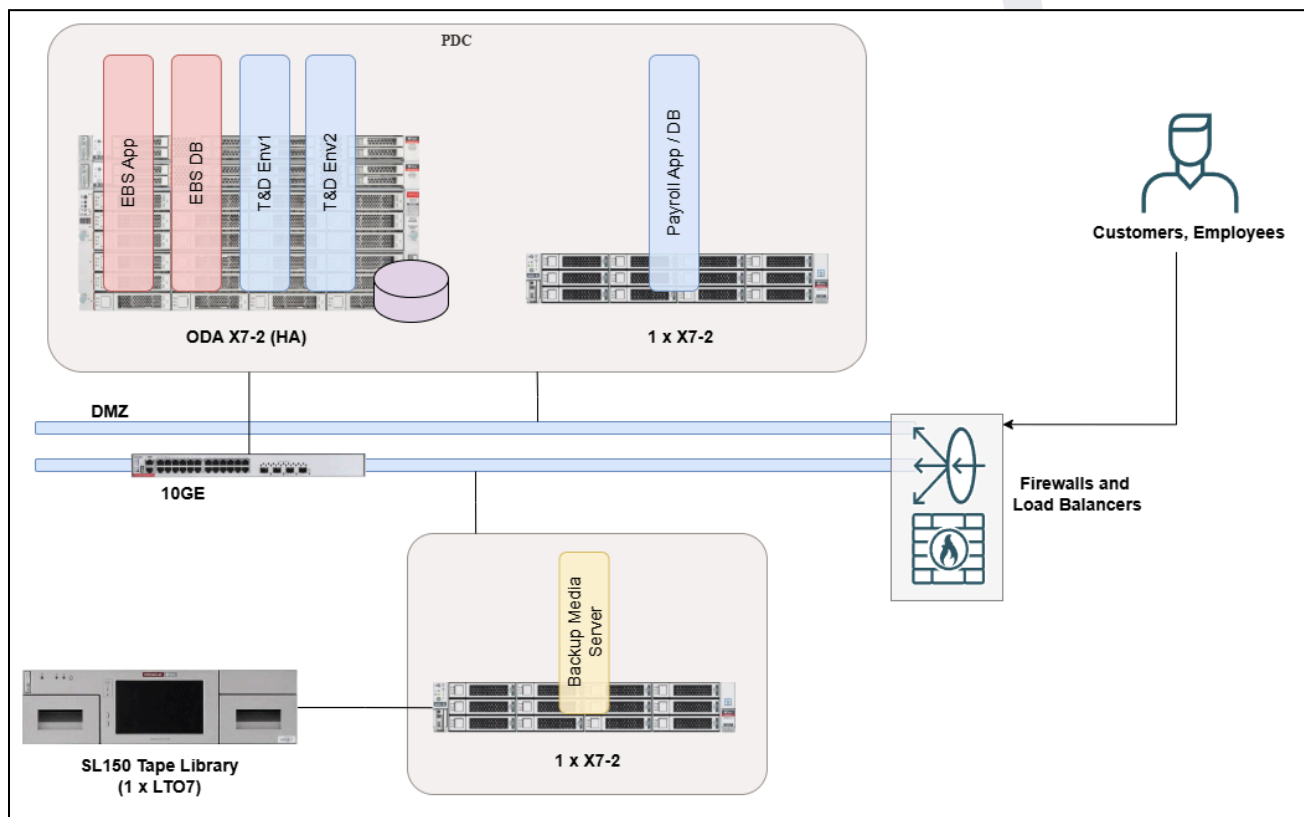
No	Application Name	Type (Virtual/Physical)	CPU	Memory (GB)	Disk Usage GB	OS Version	Kernel Version	Boot Option (BIOS or UEFI)	Clustering enabled?	File system used
1	EBS Production Application	Virtual	8	61	596	OEL 6.9	4.1.12	UEFI	Yes	File System
2	Production Database	Virtual	12	62	530	OEL 6.9	4.1.12	UEFI	Yes	ASM (Automatic Storage Management)
3	DEV-APP	Virtual	4	61	813	OEL 6.9	4.1.12	UEFI	Yes	File System

3.2. Additional Information for Oracle EBS

01	EBS Implemented Modules	10 modules
02	Multi-Language Enabled or not	N/A
03	Current Patch Level	AD-12, TXK-12, ATG_PF - 9
04	Current Database size	215.52 GB
05	Database version	12.1.0.2.0
06	Current Application and Database Architecture.	Application and Database with three-tier architecture, written for the Oracle Database Appliance and payroll integration.
07	Proposed new architecture for database servers and application servers.	OCI Cloud Architecture with PaaS Database, IaaS EBS, Minimal DR, and End-to-End Encryption
08	Database Character Set	NLS_CHARACTERSET AL32UTF8
09	Application patch level	AD-12, TXK-12, ATG_PF - 9
10	Operating System for 1. Database Appliance 2. Payroll Server 3. Backup and Media server	Oracle Linux 6.9 Windows Oracle Linux 7.9

Hardware Configuration			
# Server	Processor	Memory	Internal Disk
Database Appliance	72	62GB	158TB
Payroll Server	10	251GB	983GB
Backup and Media server	10	251GB	983GB

3.3. Current Architecture Diagram



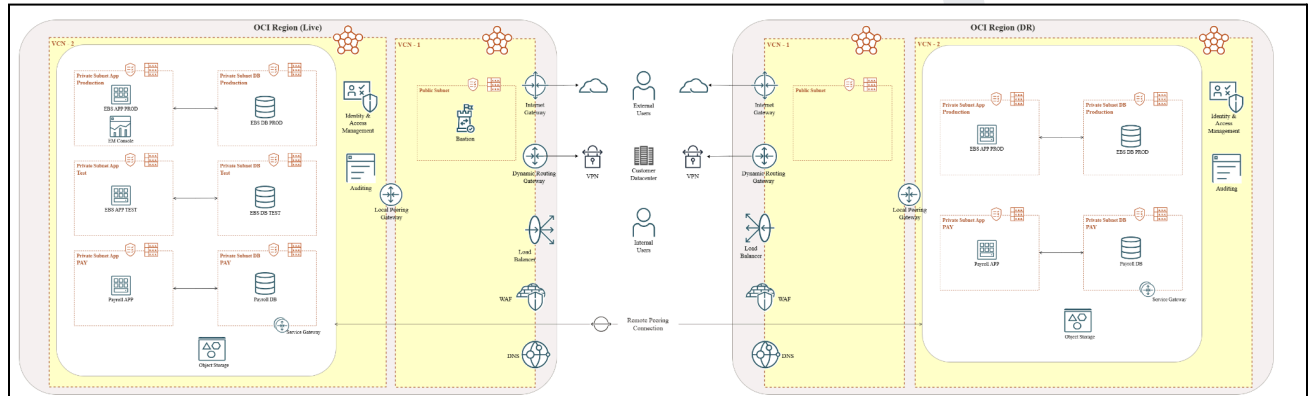
4. Objectives of proposed Cloud Solution

The primary objectives of this project are to

- 4.1. Migrate the existing Oracle EBS environment to OCI using a "lift and shift" approach.
- 4.2. Minimize disruption to the business operations during the migration process.
- 4.3. Improve the performance and responsiveness of the EBS system.
- 4.4. Enhance the scalability and flexibility of the EBS environment.
- 4.5. Reduce the total cost of ownership (TCO) of the EBS system.
- 4.6. Ensure the security and compliance of the EBS environment in OCI.
- 4.7. Establish a robust disaster recovery solution for the EBS environment in OCI.

- 4.8. Leverage OCI-native services to enhance EBS functionality and operations, capitalizing on OCI's purpose-built design for Oracle applications.
- 4.9. Utilize Oracle E-Business Suite Cloud Manager for automation and lifecycle management of our EBS environment on OCI.
- 4.10. Implement a highly available architecture for EBS environment on OCI, following Oracle's best practices

5. Proposed High-level Architecture Diagram



6. Scope of Work (SOW)

The selected vendor will be responsible for the following:

6.1. Planning and Assessment

- 6.1.1. Conduct a detailed assessment of the current EBS environment.
- 6.1.2. Develop a comprehensive migration plan, including timelines, milestones, and resource requirements.
- 6.1.3. Identify and mitigate potential risks and issues, specifically those related to OCI, and how they will be addressed leveraging OCI's capabilities.
- 6.1.4. Perform a sizing exercise to determine the appropriate OCI resources, considering scalability, performance, and HA requirements, and leveraging OCI's flexible resource allocation.
- 6.1.5. Evaluate and recommend appropriate OCI database services (e.g., Base Database Service, Exadata Cloud Service) for EBS database, justifying the selection based on performance, cost, HA, and specific EBS requirements

6.2. OCI Environment Setup

- 6.2.1. Set up and configure the required OCI infrastructure, including compute instances, storage, and networking, while ensuring compliance with Oracle's best practices for EBS on OCI. Additionally, emphasize any OCI-specific configurations designed to support high availability (HA). Currently, BOI branch offices maintain connectivity with the head office data center via SD-WAN/MPLS, while direct roaming users must access Oracle OCI EBS through the secure VPN.
- 6.2.2. Create and publish reusable golden images/templates for Oracle Linux, EBS application tier, Oracle Database tier, and Enterprise Manager (EM) agent
- 6.2.3. Set up security policies and access controls in OCI, utilizing OCI Identity and Access Management (IAM), and ensuring alignment with Oracle's security recommendations for EBS and HA.
- 6.2.4. Configure any required integrations with other systems, including those leveraging OCI integration services, and describe how OCI facilitates these integrations in an HA environment.
- 6.2.5. Implement load balancing for EBS application tiers to ensure HA and distribute traffic effectively across instances.

6.3. EBS Migration

- 6.3.1. Database Upgrade (upgrades or patching on OCI, using tools and automation available within OCI, with minimal downtime)
 - 6.3.1.1. Database Upgrade from Oracle Database 12.1.0.2.0 to 19c
 - 6.3.1.2. Apply all necessary EBS-compatible patches.
 - 6.3.1.3. Validate all schema objects and custom components post-upgrade
- 6.3.2. Application Migration
 - 6.3.2.1. Application upgrade is not required at this level.
 - 6.3.2.2. Lift and shift Oracle EBS application tiers.
 - 6.3.2.3. Maintain all customizations, extensions, and interfaces.
 - 6.3.2.4. Perform regression, integration, and UAT testing
- 6.3.3. Conduct thorough testing of the migrated EBS environment in OCI, including performance, functional, integration, and HA testing, demonstrating the performance and availability benefits of OCI for EBS.
- 6.3.4. Address any issues or errors that arise during the migration process, including those related to HA configurations.
- 6.3.5. Optimize the EBS environment for optimal performance and HA on OCI, leveraging

6.4. Disaster Recovery Setup

- 6.4.1. Implement full DR environment in separate OCI region (Implement and validate Oracle Data Guard with switchover/failover between Production and DR.)
- 6.4.2. Synchronize EBS application tiers to DR, including cloning procedures.
- 6.4.3. DR testing must occur at least quarterly
- 6.4.4. DR must perform within 10% variance of production

6.5. Backup and Recovery

- 6.5.1. Set up daily automated backups using OCI services
- 6.5.2. Retain backups for a minimum of 5 years
- 6.5.3. Validate backup integrity weekly and test recovery quarterly
- 6.5.4. RPO should be near zero, and RTO is 2 hours

6.6. Post-Migration Support

6.6.1. Monitoring and Observability

- 6.6.1.1. Use OCI Monitoring and Logging for system health
- 6.6.1.2. Maintain system audit trails for 12 months
- 6.6.1.3. Deploy Enterprise Manager 13c, discover all OCI resources, and generate a complete Cloud Bill of Materials (BOM).
- 6.6.1.4. Configure alerting, custom dashboards, and automated backup/restore (RMAN + EBS backups).
- 6.6.1.5. Deliver all provisioning scripts (Shell/Ansible/Terraform or OCI Resource Manager).
- 6.6.2. Performance tuning and optimization specific to OCI, including HA configurations
- 6.6.3. Provide post-migration support and troubleshooting, including HA-related issues.
- 6.6.4. Assist with knowledge transfer and training for our IT staff on managing EBS in OCI, including the use of Oracle EBS Cloud Manager and HA configurations.
 - 6.6.4.1. Supply comprehensive runbooks, architecture diagrams, and tenancy documentation.
 - 6.6.4.2. Conduct up to five administrator workshops (recorded) on routine operations, patching, and DR procedures
 - 6.6.4.3. Provide 30 days of post-go-live hypercare with SLA based incident response

- 6.6.5. Develop and document operational procedures for managing EBS in OCI,

including monitoring, backup, and recovery procedures, with specific procedures for maintaining HA.

- 6.6.6. Automation of EBS administration tasks, including HA-related tasks, using OCI automation tools, including scripting and automation best practices.

6.7. User Acceptance Testing (UAT)

Demonstrate and secure signoff for

- 6.7.1. Functional smoke tests of core EBS flows.
- 6.7.2. Accuracy of BOM inventory.
- 6.7.3. End-to-end backup and restore of DB and Apps tiers.
- 6.7.4. Controlled Data Guard switchover and switchback.
- 6.7.5. Operational dashboards, alerts, and reports in EM

6.8. Demonstrate and secure signoff for

- 6.8.1. Functional smoke tests of core EBS flows.
- 6.8.2. Accuracy of BOM inventory.
- 6.8.3. End-to-end backup and restore of DB and Apps tiers.
- 6.8.4. Controlled Data Guard switchover and switchback.
- 6.8.5. Operational dashboards, alerts, and reports in EM

6.9. Compliance Requirements

- 6.9.1. Ensure encryption for data at rest and in transit
- 6.9.2. Provide full audit capabilities and security event tracking

6.10. Licensing and Support

- 6.10.1. Ensure licensing compliance with the License Included model.
- 6.10.2. Maintain access to Oracle Premier Support
- 6.10.3. Provide cost transparency for OCI resource usage

6.11. Implementation Scope – Responsibilities of the Successful Bidder

The selected bidder shall assume complete accountability for planning, implementation, testing, and handover of the Oracle EBusiness Suite (EBS) environment on Oracle Cloud Infrastructure (OCI)

No	Workstream	Mandatory Deliverables
1	Cloud Provisioning	<ul style="list-style-type: none"> • Design and provision the OCI tenancy, including compartments, networking, IAM, and connectivity (IPSec tunnel).
		<ul style="list-style-type: none"> • Create and publish reusable golden images/templates for Oracle Linux, EBS application tier, Oracle Database tier, and Enterprise Manager (EM) agent.
2	EBS & Database Deployment	<ul style="list-style-type: none"> • Install Oracle Database 19c Enterprise Edition, applying current quarterly patches.
		<ul style="list-style-type: none"> • Deploy Oracle EBusiness Suite 12.2.10 in accordance with Oracle rapid-install and onlinepatching guidelines.
		<ul style="list-style-type: none"> • Enable and configure Oracle Diagnostics and Tuning Packs.
3	High Availability & Disaster Recovery	<ul style="list-style-type: none"> • Implement Oracle Data Guard with switchover/failover between Production and DR.
		<ul style="list-style-type: none"> • Synchronize EBS application tiers to DR, including cloning procedures.
		<ul style="list-style-type: none"> • Produce and validate detailed failover/switchover runbooks.
4	Management & Monitoring	<ul style="list-style-type: none"> • Deploy Enterprise Manager 13c, discover all OCI resources, and generate a complete Cloud Bill of Materials (BOM).
		<ul style="list-style-type: none"> • Configure alerting, custom dashboards, and automated backup/restore (RMAN + EBS backups).
		<ul style="list-style-type: none"> • Deliver all provisioning scripts (Shell/Ansible/Terraform or OCI Resource Manager).
5	User Acceptance Testing (UAT)	Demonstrate and secure signoff for:
		<ul style="list-style-type: none"> • Functional smoke tests of core EBS flows.
		<ul style="list-style-type: none"> • Accuracy of BOM inventory.
		<ul style="list-style-type: none"> • End to end backup and restore of DB and Apps tiers.
		<ul style="list-style-type: none"> • Controlled Data Guard switchover and switchback.
		<ul style="list-style-type: none"> • Operational dashboards, alerts, and reports in EM.
6	Knowledge Transfer & Handover	<ul style="list-style-type: none"> • Supply comprehensive runbooks, architecture diagrams, and tenancy documentation.
		<ul style="list-style-type: none"> • Conduct up to five administrator workshops (recorded) on routine operations, patching, and DR procedures.
		<ul style="list-style-type: none"> • Provide 30 days of post go-live hypercare with SLA-based incident response.

No	Scope
1	Create a tenancy structure: provision compartments (Prod, DR, Test/Dev).
2	Create virtual cloud networks (VCNs) for Prod, DR, and Test/Dev.
3	Provision network resources: subnets, IGWs/LPGs, dynamic routing gateways, route tables, security lists, NSGs
4	Deploy load balancer for the EBS application tier
5	Deploy Web Application Firewall and attach to the load balancer
6	Provisioning the KEYs for the authentication
7	Launch DR application compute instances (EBS and Payroll apps tier)
8	Launch DR database system (EBS and Payroll DB tier) and enable Data Guard standby
9	Launch Test application compute instances.
10	Launch Test database system
11	Launch jump-host bastion servers
12	Configure EBS Database and Payroll Database
13	Configure Data Guard between production and DR databases
14	Configure EBS DR application tier (context cloning, autoconfig).
15	Perform EBS backup & clone production to DR (RMAN duplicate & Rapid Clone).
16	Set up application tier replication from Prod to DR.
17	Conduct DR switchover & switchback tests; document and signoff
18	Build Test & Dev environments in OCI from sanitized Prod clone
19	Configure Oracle Data Safe for all cloud databases (Prod, DR, Test).
20	Implement Cloud Guard to unify security posture monitoring across all compartments

7.Bill of Materials

Cloud Bill of Materials

Part	Description	Part Qty	Instance Qty	Usage Qty
	Oracle EBS Production - APPLICATION SERVER			
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	4	1	744
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	120	1	744
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1000	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	10000	1	1
	Oracle EBS Production - DATABASE SERVER			
B90572	Oracle Base Database Service - Enterprise (OCPU Per Hour)	6	1	744
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1
	PAYROLL Production - DATABASE SERVER			
B90573	Oracle Base Database Service - Enterprise (OCPU Per Hour)	2	1	744
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1
	PAYROLL Production - APPLICATION SERVER			
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	2	1	744
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	60	1	744
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	750	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	7500	1	1
B88318	Compute - Windows OS (OCPU Per Hour)	2	1	744
	Object Storage-Production Backups			
B91628	Object Storage - Storage (Gigabyte Storage Capacity Per Month)	2000	1	1

	Bastion Server			
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	1	1	744
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	30	1	744
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	750	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	7500	1	1
B88318	Compute - Windows OS (OCPU Per Hour)	1	1	744
	EM Console			
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	1	1	744
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	60	1	744
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	100	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	1000	1	1
	Oracle EBS TEST - APPLICATION SERVER			
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	2	1	372
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	120	1	372
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1000	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	10000	1	1
	Oracle EBS TEST - DATABASE SERVER			
B90572	Oracle Base Database Service - Enterprise (OCPU Per Hour)	2	1	372
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1
	Oracle EBS DR - APPLICATION SERVER			
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	1	1	48
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	15	1	48
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1000	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	10000	1	1
	Oracle EBS DR - DATABASE SERVER			
B90573	Oracle Base Database Service - Enterprise (OCPU Per Hour)	1	1	744

B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1
	PAYROLL DR - DATABASE SERVER			
B90573	Oracle Base Database Service - Enterprise (OCPU Per Hour)	1	1	744
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	1024	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	20480	1	1
	PAYROLL DR - APPLICATION SERVER			
B93113	Compute - Standard - E4 - OCPU (OCPU Per Hour) Capacity Type: On-Demand	1	1	48
B93114	Compute - Standard - E4 - Memory (Gigabyte Per Hour) Capacity Type: On-Demand	15	1	48
B91961	Storage - Block Volume - Storage (Gigabyte Storage Capacity Per Month)	750	1	1
B91962	Storage - Block Volume - Performance Units (Performance Units Per Gigabyte Per Month)	7500	1	1
B88318	Compute - Windows OS (OCPU Per Hour)	1	1	48
	Object Storage-Backups DR			
B91628	Object Storage - Storage (Gigabyte Storage Capacity Per Month)	2000	1	1
	Security Monitoring			
B90925	Monitoring - Ingestion (Million Datapoints)	1	1	1
B90926	Monitoring - Retrieval (Million Datapoints)	1	1	1
	Security SSL Certificates			
N/A	OCI Certificates (N/A)	4	1	1
	Security Threat Intelligence			
B94173	Oracle Threat Intelligence Service (API Calls)	2	1	1
	Security Vulnerability Scanning			
N/A	OCI Vulnerability Scanning Service (N/A)	50	1	1
	Security Secret Management			
N/A	Secrets on OCI Vault (N/A)	2	1	1
	Security Bastion			
N/A	OCI Bastion (N/A)	2	1	1
	Security Cloud Guard			
N/A	Oracle Cloud Guard (N/A)	5	1	1
N/A	Oracle Cloud Guard - Threat Detector - OCI Audit Logs (N/A)	10	1	1
B108189	Oracle Cloud Guard Instance Security Standard (Node Per Hour)	2	1	744
B108190	Oracle Cloud Guard Instance Security Adhoc Queries Enterprise (Request)	1000	1	1
	OS Management Hub			
N/A	OCI - OS Management Hub (N/A)	50	1	1
	Load Balancer			
B93030	Load Balancer Base (Load Balancer)	1	1	732

B93031	Load Balancer Bandwidth (100 Mbps Per Hour)	1	1	73200
	Web Application Firewall (WAF)			
B94579	Web Application Firewall - Instance (Instance Per Month)	1	1	1
B94277	Web Application Firewall - Requests (1,000,000 Incoming Requests Per Month)	20	1	1
	OCI Identity and Access Management			
B93493	Identity and Access Management - External User (User Per Month)	2	1	
B93494	Identity and Access Management - Oracle Apps Premium (User Per Month)	2	1	
B93495	Identity and Access Management - Premium (User Per Month)	2	1	
B93496	Identity and Access Management - SMS (1 SMS Message Sent)	1000	1	
B93497	Identity and Access Management - Token (Token)	10000	1	
	Security & Audit			
B91632	Data Safe for Database Cloud Service - Databases (Each)	1	1	
B91631	Data Safe for Database Cloud Service - Audit Record Collection Over 1 million Records (10,000 Audit Records Per Target Per Month)	1	1	

8. Technical Specifications

Item No.	Description of Specification and minimum requirement	Bidder's Offer	
		Complied Y/N	Remarks
1	Solution shall include virtualization software compatible with Oracle licensing policy and the E-Business Suite certification matrix.		
2	Operating systems shall be Oracle Enterprise Linux 8 or higher.		
4	Virtualization level failover shall be proposed		
5	An end to end enterprise management solution shall be proposed to manage and monitor the infrastructure and infrastructure software.		
6	All proposed infrastructure software shall include 24 × 7 OEM-level support and right-to-Use licenses.		
7	Platform shall permit subscription based pricing inclusive of licenses.		
8	The platform should allow customer Subscription-based pricing, with including licenses to the cloud.		
9	Platform shall enable migration or upgrade of existing databases without application changes.		
10	Platform shall prohibit dynamic reallocation of unused CPU/RAM among VMs.		
11	Platform shall support nondisruptive scaleout/scalein of VMs to meet capacity or performance demands.		
12	Platform shall assure the highest level of data security		
13	Platform shall offer a fully managed database environment.		

14	Platform shall provide secure communication between the on-premises datacenter and the proposed solution.		
Mandatory Cloud Infrastructure Features			
15	Provide a two tier architecture :		
15.1	• Application Tier — Compute VMs		
15.2	• Database Tier — Managed PaaS/DB Service		
16	Offer end-to-end SLAs covering performance, availability, and manageability.		
17	Make the application URL accessible (roaming users) Oracle OCI EBS through the secure VPN.		
18	Ensure secure network isolation (e.g., VCNs, subnets, NSGs).		
19	Include native tools to monitor, identify, and maintain a strong security posture.		
20	Protect the application URL with SSL/TLS encryption.		
21	Provide a single pane of glass monitoring & management .		
22	Deliver a reliable backup/restore mechanism.		
23	Retain backups for Twelve (12) years .		
24	Use Oracle Linux 8 or later on all compute instances.		
25	Run Oracle Internet Application Server Enterprise Edition on the compute layer.		
26	Supply block, object, and shared storage tiers.		
27	Encrypt data at rest for block and object storage.		
Additional Platform Requirements			
28	Deliver a fully integrated, highly available cloud stack (compute, storage, network).		
29	Utilize fault domain redundancy within availability domains.		
30	Ensure application servers are interconnected and directly attached to high-performance storage .		
31	Support customized OLTP workloads.		
32	Allow dynamic scaling of PaaS and compute resources.		
33	Allow online expansion of storage capacity.		
34	Provide zero-downtime patching for Oracle Linux.		
35	Provide zero-downtime patching for the Oracle Database.		
36	Offer subscription-based pricing .		
37	Guarantee that allocated CPU & memory are isolated from other tenants.		
38	Assure the highest level of data security (encryption, key management, threat detection, etc).		
39	Supply a fully managed database option.		

9. Other Requirements

The Bidder shall provide details for the following requirements (Table 1, 2, & 3) related to perform the contract and if any deviations, please mention them in the “Bidder’s response” column. (Agree, Disagree or any deviations)

9.1. Inspection and Testing

S.No.	Descriptions	Minimum requirement	bidder's response (To be filled by the bidder)
1	Inspection	The Authorized officer/s of BOI shall have the right to inspect and /or to test the total solution and to confirm their conformity to the Contract.	
2	Component Testing:	Maximum reliability shall be achieved through extensive use of high-quality, pre-tested components. Each and every component shall be individually tested by the manufacturer prior to shipment. (Pls attach relevant proof documents)	
3	Tools, Testing and Calibration Equipment:	The bidder shall provide all tools, testing, and calibration equipment necessary to ensure the reliability and accuracy of the system.	
4	Goods	The bidder warrants that all the Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials.	
5	Health/performance check	Bidders should do a free health/performance check for the all hardware biannually (Twice a year) within the warranty period and are required to provide a report for the same.	

9.2. After-Sale Services

Vendor shall support and maintain the implemented software for a minimum of Three years from the date of acceptance. Further the vendor is required to provide On-site support (wherever applicable) where necessary.

S.No	Descriptions																
1	<p>Any technical issue within the service agreement period should be resolved as follows:</p> <table><tr><th>Priority</th><th>Description</th><th>Response/Resolution Time</th><th>Penalty</th></tr><tr><td>P1</td><td>Emergency: The system is not available. and entire operations have been halted. The product is unusable in its current state. All data corruption issues are assigned this priority level.</td><td>Within 15 minutes / 2 hours</td><td>0.4% total contracted value of every hour</td></tr><tr><td>P2</td><td>Critical: The system is available but experiencing issues that have a direct impact on productivity. Major inconvenience.</td><td>Within 15 minutes / 6 hours</td><td>0.3% total contracted value of every hour</td></tr><tr><td>P3</td><td>Normal: The system is having an occasional issue that has been identified as needing to be resolved, but the issue has not greatly affected productivity. Minor inconvenience.</td><td>Within 1/2 hour / 12 hours</td><td>0.2% total contracted value of every hour</td></tr></table>	Priority	Description	Response/Resolution Time	Penalty	P1	Emergency: The system is not available. and entire operations have been halted. The product is unusable in its current state. All data corruption issues are assigned this priority level.	Within 15 minutes / 2 hours	0.4% total contracted value of every hour	P2	Critical: The system is available but experiencing issues that have a direct impact on productivity. Major inconvenience.	Within 15 minutes / 6 hours	0.3% total contracted value of every hour	P3	Normal: The system is having an occasional issue that has been identified as needing to be resolved, but the issue has not greatly affected productivity. Minor inconvenience.	Within 1/2 hour / 12 hours	0.2% total contracted value of every hour
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P3	Normal: The system is having an occasional issue that has been identified as needing to be resolved, but the issue has not greatly affected productivity. Minor inconvenience.	Within 1/2 hour / 12 hours	0.2% total contracted value of every hour														
2	<p>Support and Maintenance Requirements</p> <p>The successful bidder shall be responsible for providing comprehensive support and maintenance services for the proposed solution, as outlined below:</p> <ol style="list-style-type: none">24x7x365 Support Coverage Round-the-clock (24 hours a day, 7 days a week, 365 days in a year) technical support must be provided to the Board of Investment (BOI).Rapid Response Time. A response to any support request must be initiated within 15 minutes of receiving the incident notification or callSoftware Warranty. A comprehensive warranty covering all supplied software components must be provided for a minimum duration of three (03) years from the date of implementationSoftware Subscription & Maintenance. The bidder must ensure that all software is covered under a minimum three (03) years subscription and maintenance agreement, which includes updates, upgrades, patches, and technical support.Bidder Competency Requirements																

	Bidders must demonstrate the necessary skills, certifications, and prior experience in the maintenance and support of the proposed hardware and software components. Proof of relevant experience and qualified personnel must be submitted as part of the proposal.
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9.3. User Training

S.No	Particles	Minimum requirement	Bidder's response (To be filed by the bidder)
1	<p>Facilitate advanced training (Hands on Training) sessions Conducted by the principal/partner for BOI IT staff (4 members), focusing on managing and monitoring the OCI environment as well as backup and disaster recovery processes. This will ensure the BOI team is equipped with the latest industry knowledge and best practices.</p> <p>Any cost related to the training of BOI staff shall be borne by the service provider.</p>	Required	

Name and Designation of the Authorized officer:

Signature:

Date:

Company Seal:

PART 3 - Contract

Section VI. General Conditions of Contract (GCC)

1 Definitions

1.1 The following words and expressions shall have the meanings hereby assigned to them:

- (a) “Contract” means the Contract Agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendices, and all documents incorporated by reference therein.
- (b) “Contract Documents” means the documents listed in the Contract Agreement, including any amendments thereto.
- (c) “Contract Price” means the price payable to the Supplier as specified in the Contract Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.
- (d) “Day” means calendar day.
- (e) “Completion” means the fulfilment of the Related Services by the Supplier in accordance with the terms and conditions set forth in the Contract.
- (f) “GCC” means the General Conditions of Contract.
- (g) “Goods” means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.
- (h) “Purchaser” means the entity purchasing the Goods and Related Services, as specified in the SCC.
- (i) “Related Services” means the services incidental to the supply of goods, such as insurance, installation, training and initial maintenance and other such obligations of the Supplier under the Contract.
- (j) “SCC” means the Special Conditions of Contract.
- (k) “Subcontractor” means any natural person, private or government entity, or a combination of the above, to whom any part of the Goods to be supplied or execution of any part of the Related Services is subcontracted by the Supplier.
- (l) “Supplier” means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Contract Agreement.
- (m) “The Project Site,” where applicable, means the place named in the SCC.

2 Contract Documents

2.1 Subject to the order of precedence set forth in the Contract Agreement, all documents forming the Contract (and all parts thereof) are intended to be correlative, complementary, and mutually explanatory. The Contract Agreement shall be read as a whole.

3 Fraud and Corruption

The Government of Sri Lanka requires the Purchaser as well as bidders, suppliers, contractors, and consultants to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuit of this policy:

- (i) “corrupt practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of a public official in the procurement process or in contract execution;
- (ii) “fraudulent practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
- (iii) “collusive practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Purchaser to establish bid prices at artificial, non-competitive levels; and
- (iv) “Coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract.

4 Interpretation

4.1 If the context so requires it, singular means plural and vice versa.

4.2 Entire Agreement:

The Contract constitutes the entire agreement between the Purchaser and the Supplier and supersedes all communications, negotiations and agreements (whether written or oral) of the parties with respect thereto made prior to the date of Contract.

4.3 Amendment:

No amendment or other variation of the Contract shall be valid unless it is in writing, is dated, expressly refers to the Contract, and is signed by a duly authorized representative of each party thereto.

4.4 Severability

If any provision or condition of the Contract is prohibited or rendered invalid or unenforceable, such prohibition, invalidity or unenforceability shall not affect the validity or enforceability of any other provisions and conditions of the Contract.

5 Language

5.1 The Contract as well as all correspondence and documents relating to the Contract exchanged by the Supplier and the Purchaser, shall be written in the language specified in the SCC. Supporting documents and printed literature that are part of the Contract may be in another language provided they are accompanied by an accurate translation of the relevant passages in the language specified, in which case, for purposes of interpretation of the Contract, this translation shall govern.

5.2 The Supplier shall bear all costs of translation to the governing language and all risks of the accuracy of such translation, for documents provided by the Supplier.

6 Joint Venture, Consortium or Association

6.1 If the Supplier is a joint venture, consortium, or association, all of the parties shall be jointly and severally liable to the Purchaser for the fulfilment of the provisions of the Contract and shall designate one party to act as a leader with authority to bind the joint venture, consortium, or association. The composition or the constitution of the joint venture, consortium, or association shall not be altered without the prior consent of the Purchaser.

7 Notices

- 7.1 Any notice given by one party to the other pursuant to the Contract shall be in writing to the address specified in the **SCC**. The term “in writing” means communicated in written form with proof of receipt.
- 7.2 A notice shall be effective when delivered or on the notice’s effective date, whichever is later.

8 Governing Law

- 8.1 The Contract shall be governed by and interpreted in accordance with the laws of the Democratic Socialist Republic of Sri Lanka.

9 Settlement of Disputes

- 9.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiations any disagreement or dispute arising between them under or in connection with the Contract.
- 9.2 If, after twenty-eight (28) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the Purchaser or the Supplier may give notice to the other party of its intention to commence an arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given. Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. The arbitration may be commenced prior to or after delivery of the Goods under the Contract. Arbitration proceedings shall be conducted in accordance with the Arbitration Act No:11 of 1995.
- 9.3 Notwithstanding any reference to arbitration herein,
- (a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
 - (b) the Purchaser shall pay the Supplier any monies due the Supplier

10 Scope of Supply

- 10.1 The Goods and Related Services to be supplied shall be as specified in the Schedule of Requirements.

11 Delivery and Documents

- 11.1 Subject to GCC Sub-Clause 29.1, the Delivery of the Goods and Completion of the Related Services shall be in accordance with the Delivery and Completion Schedule specified in the Schedule of Requirements.

12 Supplier’s Responsibilities

- 12.1 The Supplier shall supply all the Goods and Related Services included in the Scope of Supply in accordance with GCC Clause 10, and the Delivery and Completion Schedule, as per GCC Clause 11.

13 Contract Price

- 13.1 Prices charged by the Supplier for the Goods supplied and the Related Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid.

14 Terms of Payment

- 14.1 Payments shall be made promptly by the Purchaser, but in no case later than thirty (30) days after sMigration, Installation, Configuration, Commissioning and Maintenance of the Oracle EBS system into the Oracle Cloud infrastructure for the BOI for the next three years (2025-2028) and submission of an invoice or request for payment by the Supplier, and after the Purchaser has accepted it.
- 14.2 The Supplier's request for payment shall be made to the Purchaser in writing, accompanied by invoices describing, as appropriate, the Goods delivered and Related Services performed, and by the documents submitted pursuant to GCC Clause 11 and upon fulfilment of all other obligations stipulated in the Contract.

15 Taxes and Duties

- 15.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

16 Performance Security

- 16.1 If required as specified in the Contract Data, the Supplier shall, within seven (7) days of the notification of contract award, provide performance security of Ten percent (10%) of the Contract Price for the performance of the Contract.
- 16.2 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.
- 16.3 As specified in the SCC, the Performance Security, if required, shall be in one of the formats stipulated by the Purchaser in the SCC, or in another format acceptable to the Purchaser.
- 16.4 The Performance Security shall be discharged by the Purchaser and returned to the Supplier not later than twenty-eight (28) days following the date of Completion of the Supplier's performance obligations under the Contract, including any warranty obligations, unless specified otherwise in the SCC.

17 Copyright

- 17.1 The copyright in all drawings, documents, and other materials containing data and information furnished to the Purchaser by the Supplier herein shall remain vested in the Supplier, or, if they are furnished to the Purchaser directly or through the Supplier by any third party, including suppliers of materials, the copyright in such materials shall remain vested in a such third party.

18 Confidential Information

- 18.1 The Purchaser and the Supplier shall keep confidential and shall not, without the written consent of the other party hereto, divulge to any third party any documents, data, or other information furnished directly or indirectly by the other party hereto in connection with the Contract, whether such information has been furnished prior to, during or following completion or termination of the Contract. Notwithstanding the above, the Supplier may furnish to its Subcontractor such documents, data, and other information it receives from the Purchaser to the extent required for the Subcontractor

To perform its work under the Contract, in which event the Supplier shall obtain from such Subcontractor an undertaking of confidentiality similar to that imposed on the Supplier under GCC Clause 18.

18.2 The Purchaser shall not use such documents, data, and other information received from the Supplier for any purposes unrelated to the contract. Similarly, the Supplier shall not use such documents, data, and other information received from the Purchaser for any purpose other than the performance of the Contract.

18.3 The above provisions of GCC Clause 18 shall not in any way modify any undertaking of confidentiality given by either of the parties hereto prior to the date of the Contract in respect of the Supply or any part thereof.

18.4 The provisions of GCC Clause 18 shall survive completion or termination, for whatever reason, of the Contract.

19 Subcontracting

19.1 The Supplier shall notify the Purchaser in writing of all subcontracts awarded under the Contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the Supplier from any of its obligations, duties, responsibilities, or liability under the Contract.

19.2 Subcontracts shall comply with the provisions of GCC Clause 3.

20 Specifications and Standards

20.1 Technical Specifications and Drawings

- (a) The Goods and Related Services supplied under this Contract shall conform to the technical specifications and standards mentioned in Section V, Schedule of Requirements and, when no applicable standard is mentioned, the standard shall be equivalent or superior to the official standards whose application is appropriate to the Goods' country of origin.
- (b) The Supplier shall be entitled to disclaim responsibility for any design, data, drawing, specification or another document, or any modification thereof provided or designed by or on behalf of the Purchaser, by giving a notice of such disclaimer to the Purchaser.
- (c) Wherever references are made in the Contract to codes and standards in accordance with which it shall be executed, the edition or the revised version of such codes and standards shall be those specified in the Schedule of Requirements. During Contract execution, any changes in any such codes and standards shall be applied only after approval by the Purchaser and shall be treated in accordance with GCC Clause 29.

21 Packing and Documents

21.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract.

22 Insurance

22.1 Unless otherwise specified in the Contract Data, the Goods supplied under the Contract shall be fully insured against loss or damage incidental to manufacture or acquisition, transportation, storage, and delivery.

23 Inspections and Tests

- 23.1 The Supplier shall at its own expense and at no cost to the Purchaser carry out all such tests and/or inspections of the Goods and Related Services as are specified in the **SCC**.
- 23.2 The inspections and tests may be conducted on the premises of the Supplier or its Subcontractor, at the point of delivery, and/or at the Goods' final destination, or in another place as specified in the **SCC**. Subject to GCC Sub-Clause 23.3, if conducted on the premises of the Supplier or its Subcontractor, all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.
- 23.3 The Purchaser or its designated representative shall be entitled to attend the tests and/or inspections referred to in GCC Sub-Clause 23.2, provided that the Purchaser bears all of its own costs and expenses incurred in connection with such attendance including, but not limited to, all travelling and board and lodging expenses.
- 23.4 Whenever the Supplier is ready to carry out any such test and inspection, it shall give reasonable advance notice, including the place and time, to the Purchaser. The Supplier shall obtain from any relevant third party or manufacturer any necessary permission or consent to enable the Purchaser or its designated representative to attend the test and/or inspection.
- 23.5 The Purchaser may require the Supplier to carry out any test and/or inspection that is not required by the Contract but deemed necessary to verify that the characteristics and performance of the Goods comply with the technical specifications codes and standards under the Contract, provided that the Supplier's reasonable costs and expenses incurred in the carrying out of a such test and/or inspection shall be added to the Contract Price. Further, if such test and/or inspection impedes the progress of manufacturing and/or the Supplier's performance of its other obligations under the Contract, the due allowance will be made in respect of the Delivery Dates and Completion Dates and the other obligations so affected.
- 23.6 The Supplier shall provide the Purchaser with a report of the results of any such test and/or inspection.
- 23.7 The Purchaser may reject any Goods or any part thereof that fail to pass any test and/or inspection or do not conform to the specifications. The Supplier shall either rectify or replace such rejected Goods or parts thereof or make alterations necessary to meet the specifications at no cost to the Purchaser, and shall repeat the test and/or inspection, at no cost to the Purchaser, upon giving notice pursuant to GCC Sub-Clause 23.4.
- 23.8 The Supplier agrees that neither the execution of a test and/or inspection of the Goods or any part thereof, nor the attendance by the Purchaser or its representative, nor the issue of any report pursuant to GCC Sub-Clause 23.6, shall release the Supplier from any warranties or other obligations under the Contract.

24 Liquidated Damages

- 24.1 Except as provided under GCC Clause 28, if the Supplier fails to deliver any or all of the Goods by the Date(s) of delivery or perform the Related Services within the period specified in the Contract, the Purchaser may without prejudice to all its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in the **SCC** of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in the **SCC**. Once the maximum is reached, the Purchaser may terminate the Contract pursuant to GCC Clause 31.

25 Warranty

- 25.1 The Supplier warrants that all Goods are new, unused, and of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the

Contract.

- 25.2 Subject to GCC Sub-Clause 20.1(b), the Supplier further warrants that the Goods shall be free from defects arising from any act or omission of the Supplier or arising from design, materials, and workmanship, under normal use in the conditions prevailing in the country of final destination.
- 25.3 Unless otherwise specified in the **SCC**, the warranty shall remain valid for thirty six (36) months after the Goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the **SCC**.
- 25.4 The Purchaser shall give notice to the Supplier stating the nature of any such defects together with all available evidence thereof, promptly following the discovery thereof. The Purchaser shall afford all reasonable opportunities for the Supplier to inspect such defects.
- 25.5 Upon receipt of such notice, the Supplier shall, within the period specified in the **SCC**, expeditiously repair or replace the defective Goods or parts thereof, at no cost to the Purchaser.
- 25.6 If having been notified, the Supplier fails to remedy the defect within the period specified in the **SCC**, the Purchaser may proceed to take within a reasonable period such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.
- 25.7 After-sales services shall be free of charge within the warranty period i.e. (03) years, after the warranty period the maintenance and service charges for the 4th year and 5th year should be mentioned clearly at the end of the Price Schedule. (This will not be considered for the final evaluation)

26 Patent Indemnity

- 26.1 The Supplier shall, subject to the Purchaser's compliance with GCC Sub-Clause 26.2, indemnify and hold harmless the Purchaser and its employees and officers from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Purchaser may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property rights registered or otherwise existing at the date of the Contract by reason of:

- (a) the installation of the Goods by the Supplier or the use of the Goods in the country where the Site is located; and
- (b) the sale in any country of the products produced by the Goods.

Such indemnity shall not cover any use of the Goods or any part thereof other than for the purpose indicated by or to be reasonably inferred from the Contract, neither any infringement resulting from the use of the Goods or any part thereof, nor any products produced thereby in association or combination with any other equipment, plant, or materials not supplied by the Supplier, pursuant to the Contract.

- 26.2 If any proceedings are brought or any claim is made against the Purchaser arising out of the matters referred to in GCC Sub-Clause 26.1, the Purchaser shall promptly give the Supplier a notice thereof, and the Supplier may at its own expense and in the Purchaser's name conduct such proceedings or claim and any negotiations for the settlement of any such proceedings or claim.

- 26.3 If the Supplier fails to notify the Purchaser within twenty-eight (28) days after receipt of such notice that it intends to conduct any such proceedings or claim, then the Purchaser shall be free to conduct the same on its own behalf.

- 26.4 The Purchaser shall, at the Supplier's request, afford all available assistance to the Supplier in conducting such proceedings or claim, and shall be reimbursed by the Supplier for all reasonable expenses incurred in doing so.

- 26.5 The Purchaser shall indemnify and hold harmless the Supplier and its employees, officers, and Subcontractors from and against any and all suits, actions or administrative proceedings, claims, demands, losses, damages, costs, and expenses of any nature, including attorney's fees and expenses, which the Supplier may suffer as a result of any infringement or alleged infringement of any patent, utility model, registered design, trademark, copyright, or other intellectual property rights registered or otherwise existing at the date of the Contract arising out of or in connection with any design, data, drawing, specification, or other documents or materials provided or designed by or on behalf of the Purchaser.

27 Change in Laws and Regulations

- 27.1 Unless otherwise specified in the Contract, if after the date of 28 days prior to the date of Bid submission, any law, regulation, ordinance, order or bylaw having the force of law is enacted, promulgated, abrogated, or changed in Sri Lanka (which shall be deemed to include any change in interpretation or application by the competent authorities) that subsequently affects the Delivery Date and/or the Contract Price, then such Delivery Date and/or Contract Price shall be correspondingly increased or decreased, to the extent that the Supplier has thereby been affected in the performance of any of its obligations under the Contract.

28 Force Majeure

- 28.1 The Supplier shall not be liable for forfeiture of its Performance Security, liquidated damages, or termination for default if and to the extent that its delay in performance or other failures to perform its obligations under the Contract is the result of an event of Force Majeure.
- 28.2 For purposes of this Clause, "Force Majeure" means an event or situation beyond the control of the Supplier that is not foreseeable, is unavoidable, and its origin is not due to negligence or lack of care on the part of the Supplier. Such events may include, but not be limited to, acts of the Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.
- 28.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

29 Change Orders and Contract Amendments

- 29.1 The Purchaser may at any time order the Supplier through a notice in accordance GCC Clause 7, to make changes within the general scope of the Contract in any one or more of the following:
- (a) drawings, designs, or specifications, where Goods to be furnished under the Contract are to be specifically manufactured for the Purchaser;
 - (b) the method of shipment or packing, and
 - (c) the Related Services to be provided by the Supplier.
- 29.2 If any such change causes an increase or decrease in the cost of, or the time required for, the Supplier's performance of any provisions under the Contract, an equitable adjustment shall be made in the Contract Price or in the Delivery/Completion Schedule, or both, and the Contract shall accordingly be amended. Any claims by the Supplier for adjustment under this Clause must be asserted within twenty-eight (28) days from the date of the Supplier's receipt of the Purchaser's change order.
- 29.3 Prices to be charged by the Supplier for any Related Services that might be needed but which were not included in the Contract shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.

29.4 Subject to the above, no variation or modification of the terms of the Contract shall be made except by a written amendment signed by the parties.

30 Extensions of Time

30.1 If at any time during the performance of the Contract, the Supplier or its subcontractors should encounter conditions impeding timely delivery of the Goods or completion of Related Services pursuant to GCC Clause 11, the Supplier shall promptly notify the Purchaser in writing of the delay, its likely duration, and its cause. As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, in which case the extension shall be ratified by the parties by amendment of the Contract.

30.2 Except in the case of Force Majeure, as provided under GCC Clause 28, a delay by the Supplier in the performance of its Delivery and Completion obligations shall render the Supplier liable to the imposition of liquidated damages pursuant to GCC Clause 24, unless an extension of time is agreed upon, pursuant to GCC Sub-Clause 30.1.

31 Termination

31.1 Termination for Default

- (a) The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:
 - (i) if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 30;
 - (ii) if the Supplier fails to perform any other obligation under the Contract; or
 - (iii) If the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in GCC Clause 3, in competing for or in executing the Contract.
- (b) In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 31.1(a), the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed, and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue the performance of the Contract to the extent not terminated.

31.2 Termination for Insolvency.

- (c) The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, the termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser

31.3 Termination for Convenience.

- (d) The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which the performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.
- (e) The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:

- (i) to have any portion completed and delivered at the Contract terms and prices; and/or
- (ii) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier.

32 Assignment

32.1 Neither the Purchaser nor the Supplier shall assign, in whole or in part, their obligations under this Contract, except with the prior written consent of the other party.

COPY

Section VII. Special Conditions of Contract (SCC)

The following Special Conditions of Contract (SCC) shall supplement and/or amend the General Conditions of Contract (GCC). Whenever there is a conflict, the provisions herein shall prevail over those in the GCC.

GCC 1.1(i)	The Purchaser is: Board of Investment of Sri Lanka.
GCC 5.1	The language shall be: English
GCC 6	Participation in this procurement process is strictly limited to single entities. Joint ventures, consortiums, or associations of firms are not permitted to submit bids or participate in any part of the contract execution. Any bid submitted by a joint venture shall be rejected as non-responsive.
GCC 7.1	For <u>notices</u> , the Purchaser's address shall be: Attention: Senior Deputy Director (Administration) Address - Board of Investment of Sri Lanka, Administration Department, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01. Telephone: 011 2346199, 011 2427365, 074 1531432 Facsimile number: 011 2329795 Electronic mail address: lakshmanp@boi.lk
GCC 13.1	The Purchaser will not pay any additional charges or increase in prices due to price fluctuations that may happen during the course of the work other than the Total Cost specified in the Form of Bid.
GCC 14.1	The head of the IT dept or authorized IT officer should recommend the completion of the project implementation and UAT. prior to the payment process.
GCC 14.2	<p>Payment Terms</p> <ul style="list-style-type: none"> • All payments shall be made in Sri Lankan rupees within 30 days from the successful completion of implementation and UAT, as well as the annual contract renewal date. (1st year payment will consider the 30 days from the successful completion of implementation and UAT. The 2nd & 3rd year payments will consider the annual contract renewal date.) • Although the contract duration is specified as three (03) years, payments will be allocated on an annual basis. • The total annual cost, quoted in US dollars in the selected bidder's Bid Submission Form, will be converted to Sri Lankan rupees based on the selling rate published by the Central Bank of Sri Lanka. This conversion will occur on the annual renewal date each year. • The annual cost of cloud resources is subject to change based on actual resource consumption and market conditions. Starting from the second year, payments will be adjusted accordingly, reflecting the revised cost based on resource utilization and pricing updates. The cost revision will be determined based on the applicable cloud service rates at the time of renewal. The principal is required to

	<p>submit a comprehensive assessment report on resource utilization (including CPU, RAM, storage, etc.) at least one month prior to each annual renewal date.</p> <ul style="list-style-type: none"> Bidders are requested to complete both the Price Activity Schedule and the Rate Card included in the Bill of Quantities (BOQ) and Price Activity Schedule. In the event of any variation in pricing due to resource utilization, the same unit rates provided shall apply accordingly.
GCC 16.1	<p>Performance Security shall be required</p> <p>The amount of the Performance Security shall be 5% of the total contract price of the Bid Submission Form.</p> <p>The Performance Security shall be submitted within 14 days of the notification of the contract award from the purchaser and it shall be valid up to 28 days following the date of successful completion of the contract, including any warranty obligations. (i.e. Two Months + Three Year + 28 Days)</p> <p>The performance security should be an unconditional guarantee and should not deviate from the format given in Section VIII.</p> <p>The Performance Securities issued by a Commercial Bank operating in Sri Lanka</p>
GCC 16.4	<p>Discharge of the Performance Security shall take place:</p> <p>As indicated in subclause GCC 16.4</p>
GCC 23.5	<p>The Service Provider is expected to complete the Migration, Installation, Configuration, Commissioning and Maintenance of the Oracle EBS system into the Oracle Cloud infrastructure for the BOI for the next three years (2025-2028) within Two (02) months from the date of the contract award.</p>
GCC 25.3	<p>The period of validity of the Warranty,</p> <ul style="list-style-type: none"> All licenses are required for three years and should be able to be renewed. Licencing Year commencing from the date of successfully completion of UAT

Section VIII. Contract Forms

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1. Contract Agreement

THIS CONTRACT AGREEMENT is made

the [insert: number] day of [insert: month], [insert: year].

BETWEEN

- (1) [insert complete name of Purchaser], a [insert description of type of legal entity, for example, an agency of the Ministry of or corporation and having its principal place of business at [insert address of Purchaser] (hereinafter called “the Purchaser”), and
- (2) [insert name of Supplier], a corporation incorporated under the laws of [insert: country of Supplier] and having its principal place of business at [insert: address of Supplier] (hereinafter called “the Supplier”).

WHEREAS the Purchaser invited bids for certain Goods and ancillary services, viz., [insert brief description of Goods and Services] and has accepted a Bid by the Supplier for the supply of those Goods and Services in the sum of [insert Contract Price in words and figures, expressed in the Contract currency(ies)] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall constitute the Contract between the Purchaser and the Supplier, and each shall be read and construed as an integral part of the Contract:
 - (a) This Contract Agreement
 - (b) Contract Data
 - (c) Conditions of Contract
 - (d) Technical Requirements (including Schedule of Requirements and Technical Specifications)
 - (e) The Supplier’s Bid and original Price Schedules
 - (f) The Purchaser’s Notification of Award
 - (g) [Add here any other document(s)]
3. This Contract shall prevail over all other Contract documents. In the event of any discrepancy or inconsistency within the Contract documents, then the documents shall prevail in the order listed above.
4. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter

mentioned, the Supplier hereby covenants with the Purchaser to provide the Goods and Services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

5. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of Goods and Services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Democratic Socialist Republic of Sri Lanka on the day, month and year indicated above.

For and on behalf of the Purchaser

Signed: [insert signature]

in the capacity of [insert title or other appropriate designation] in the presence
of [insert identification of official witness]

For and on behalf of the Supplier

Signed: [insert signature of authorized representative(s) of the Supplier] in
the capacity of [insert title or other appropriate designation] in the presence
of [insert identification of official witness

2. Performance Security

[Note: the purchaser is required to fill the information marked as “*” and delete this note prior to the selling of the bidding document]

[The issuing agency, as requested by the successful Bidder, shall fill in this form in accordance with the instructions indicated]

----- [Issuing Agency’s Name, and Address of Issuing Branch or Office] -----

[Name and Address of Employer] -----

* Beneficiary: -----

Date: -----

PERFORMANCE GUARANTEE No.: -----

We have been informed that ----- [name of Supplier] (hereinafter called "the Supplier") has entered into Contract No. ----- [reference number of the contract] dated ----- with you, for the ----- Supply of ----- [name of contract and brief description] (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Supplier, we ----- [name of Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of ----- [amount in figures] (-----) [amount in words], such sum being payable in the types and

proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of, 20.. [insert date, 28 days beyond the scheduled completion date including the warranty period] and any demand for payment under it must be received by us at this office on or before that date.

[Signature(s)]