

BOARD OF INVESTMENT OF SRI LANKA

INVITATION FOR BIDS

OBTAINING HOUSES ON LEASE BASIS FOR ESTABLISHMENT OF CIRCUIT BUNGALOWS IN ANURADHAPURA & NUWARA ELIYA BOI/S&S/Q/084/2024

The Board of Investment of Sri Lanka (BOI) invites sealed Bids to obtain houses on lease basis in Anuradhapura and Nuwara Eliya. The Houses should be located in an ideal environment to be used as Circuit Bungalows to provide accommodation for BOI employees. The intended lease period is three (03) years.

1. Anuradhapura - The minimum number of rooms air conditioned and with attached bathrooms required are as follows:
 - 1.1 Three (03) nos. of Double bedrooms
 - 1.2 One (01) Family Room with amenities for three (03) persons
2. Nuwara Eliya - The minimum number of rooms required are as follows:
 - 2.1 Four (04) nos. Double bedrooms
 - 2.2 One (01) Family Room with amenities for three (03) persons

The following minimum facilities are required in the proposed houses :

1. A wall or a fence constructed around the house
2. A CCTV system for monitoring the front of the house
3. Parking facilities for two (02) vehicles
4. The entire house is to be well-appointed with high-quality furniture
5. Availability of television, Peo TV/ Dialog TV and wifi connection in every room
6. Availability of a kitchen, dining and living room.
7. Employ a Caretaker/ cook able to do all the housekeeping tasks including meal preparation and cleaning. Payment of salaries and statutory payments to the Caretaker/cook must be made by the owner/ authorized person of the house
8. Availability of rooms for drivers and Caretaker/cook and a place for their sanitary requirements.
9. The maintenance repairs that do not exceed the value of Rs.10,000/- (Rupees ten thousand) shall be borne by the Board of Investment of Sri Lanka and the maintenance repairs that exceed the value of Rs.10,000/- (Rupees ten thousand) should be borne by the owner/authorized person during the contract period.

The following information should be submitted together with the Bids

- Name of owner and address and contact numbers of the property. (Only owners of houses or authorized persons should submit Bids)
- A letter addressed to the BOI giving consent to lease the house. This letter should be signed by the owner/authorized persons.
- Location of the house, floor area (sq.ft.), floor plan and documents to prove the ownership.
- Photographs of the house, land and details of facilities available.
- Monthly lease rental (including Caretaker's/cook's salary and statutory payments) & terms of lease.

Note:

- *Houses will be selected only after a physical inspection and the selected owner is required to enter into a lease agreement with the BOI. The ideal property would be situated in a tranquil location, with a private garden and close proximity to the city center.*

Sealed Bids marked “**Anuradhapura**” or **Nuwara Eliya**” as applicable on the top left hand corner of the envelope should be sent under registered post to the Chairman, procurement Committee, Director (Administration), Board of Investment of Sri Lanka, level 09, west Tower, World Trade Centre, Colombo 01 or deposited in the Tender Box kept in the Procurement Unit, Level 09, West Tower, World Trade Centre, Colombo 01 **to be received 02:00 p.m. on 26 August 2024**. Bids will be opened immediately after the closing time at the above address in the presence of the Bidder’s representative who chooses to attend in person. Late bids will be rejected.

Interested Bidders may obtain further information from the Senior Deputy Director (Administration) on Tel nos. 074-1531432

Chairman
Board of Investment of Sri Lanka