

**INVITATION FOR BIDS FOR PROCUREMENT OF SECURITY SERVICES FOR THE
BOARD OF INVESTMENT OF SRI LANKA FOR A PERIOD OF TWO YEARS (2024/25 -
2025/26)**

- 1) The Chairman, Procurement Committee-II, on behalf of the Board of Investment of Sri Lanka invites sealed bids from eligible and qualified Bidders for the provision of Security Services to BOI for a period of two years (2024/25 - 2025/26).
- 2) The services are required to be provided for the following locations of BOI. The bidding documents are prepared as per the following clusters.
 - I. Katunayake Export processing Zone - Contract no./BOI/Q/S&S/033/2024
 - II. Seethawaka Export processing Zone - Contract no./BOI/Q/S&S/039/2024
- 3) Bidding will be conducted through National Competitive Bidding (NCB) Procedure.
- 4) To be eligible for contract award, Bidders should have;
 - (a) Minimum of five (5) years experience in providing Security Services for at least one office complex or Industrial complex.
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 - (b) Provided/being providing Security Services for an Office Complex or an Industrial Complex where at least 30 security staff per day and in minimum of two (2) locations.
- 5) Interested bidders may obtain further information from Senior Deputy Director (Security & Fire) of BOI on Telephone No. 0112427028/0112427267, 076 1272629 E-mail: sumuduj@boi.lk and inspect the Bidding Documents from the Procurement Unit, Administration Department, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01) between **09:00 hrs** and **15:00 hrs** during weekdays up to **03 April 2024**.
- 6) A pre-bid meeting of this contract will be held at **10:00 hrs** on **22 March 2024** at Board of Investment of Sri Lanka, The Administration Department, Level 09, West Tower, WTC, Echelon Square, Colombo 01.
- 7) A Complete set of Bidding Documents in English language for each location could be purchased from the Procurement Unit, Administration Department, Level 09, West Tower, World Trade Centre, Colombo 01 upon a request on a business letterhead and on a cash payment (non-refundable fee) of **Rs.2,600/- (inclusive of SSCL)+ VAT (18%) for each cluster** to the Shroff of BOI at Level 08 up to **15:00 hrs on 03 April 2024**.
- 8) Sealed Bids addressed to the Chairman, Procurement Committee II, C/o Director (Administration), Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Colombo 01 may be sent either by registered post or may be deposited in the Tender Box kept in the Procurement Unit, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Center, Colombo 01 to be reached on or before **14:00 hrs on 04 April 2024**.
- 9) Late Bids will be returned unopened and Bids will be opened immediately after the closing time at the above address.
- 10) Bids shall be valid up to the dates mentioned in the bidding documents.
- 11) All bids shall be accompanied by a bid security as specified in section II of the Bidding Documents and shall be valid up to **04 July 2024**.

Chairman

Board of Investment of Sri Lanka