

BOARD OF INVESTMENT OF SRI LANKA

INVITATION FOR BIDS (IFB)

**PRINTING & SUPPLYING OF PHOTO IDENTITY CARDS FOR THE EMPLOYEES OF BOI ENTERPRISES LOCATED AT EXPORT PROCESSING ZONES & INDUSTRIAL PARKS FOR A PERIOD OF TWO (02) YEARS (2023- 2025)
CONTRACT NUMBER: BOI/S&S/Q/115 /2023**

1. The Chairman Department Procurement Committee, on behalf of the Board of Investment of Sri Lanka invites sealed bids from eligible and qualified Bidders for 'Printing & Supplying of Photo Identity Cards for the Employees of BOI Enterprises located at Export Processing Zones & Industrial Parks for a period of two (02) years (2023 - 2025)'.
2. Bidding will be conducted through National Competitive Bidding Procedure (NCB).
3. Eligible Bidders should possess at least 03 years of experience in Printing & Supplying of Photo Identity Cards for government/ non- government organizations.
4. Interested Bidders may obtain further information from Senior Deputy Director (Administration), Administration Department, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01 (Tel: No: 011-2543041 or 074-1531432 and Fax No: 011-2385736) and inspect the Bidding Document from the same address between 09:00 hrs and 15:00 hrs during weekdays up to **08 November 2023**.
5. A pre-bid meeting of this contract will be held on 11:00 hrs on **26 October 2023** at Administration Department, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo – 01
6. A Complete set of Bidding Document in English language could be purchased upon a request on a business letterhead and on a cash payment (non-refundable fee) of **Rs. 5,000/- + VAT** up to **15:00 hrs 08 November 2023** from Procurement Unit, Administration Department, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01.
7. Sealed Bids addressed to the Chairman, Procurement Committee I, C/o Director (Administration), Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01 may be sent either by Registered Post or may be deposited in the Tender Box kept in the Procurement Unit, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01 to be reached on or before **10:00 hrs. on 09 November 2023**. Late Bids will be rejected and Bids will be opened immediately after the closing time at the above address in the presence of the Bidder's representatives who choose to attend.
7. Bids shall be valid up to **20 January 2024**.
8. Sealed Bids shall be accompanied by a Bid-Security of **Rs.83,000/-** & shall be valid up to **19 February 2024**.

Chairman
BOARD OF INVESTMENT OF SRI LANKA