

INVITATION FOR BIDS (IFB)
BOARD OF INVESTMENT OF SRI LANKA
PROVIDING JANITORIAL SERVICES TO HORANA EXPORT PROCESSING ZONE
FOR A PERIOD OF TWO YEARS
CONTRACT NO: BOI/ZM/HEPZ/MT/02/2023

1. The Chairman Department Procurement Committee, on behalf of the Board of Investment of Sri Lanka invites sealed bids for above from eligible and qualified bidders for provision of Janitorial Services. The works consist of sweeping of floors, cleaning internal and external walls with soffits, doors, windows, toilets and roof gutters etc.
2. Bidders should have a minimum of five (5) years experience in providing janitorial services for office complexes / industrial complexes where at least 50 employees were available at a time and minimum of two (2) such locations, during the last 3 years.

Documentary evidence to prove that the above activities have been carried out in a satisfactory manner, shall be submitted together with the bid.
3. The Intended Service Period is two (02) years.
4. Bidding will be conducted through the National Competitive Bidding Process.
5. Interested bidders may obtain further information from the Director (HEPZ, SEPZ), Zone office, Board of Investment of Sri Lanka, Horana Export Processing Zone, Boralugoda, Poruwadanda. (Tel No :034-2269752/034-2255751 or Fax 034-2255687) and inspect the Bidding Documents at the same address between 09.00 hrs and 15.00 hrs during weekdays.
6. A complete set of Bidding Documents in English language may be purchased by interested Bidders on submission of a written application to the Director (HEPZ, SEPZ), Zone office, Board of Investment of Sri Lanka, Horana Export Processing Zone, Boralugoda, Poruwadanda. from **15.07.2023**. until **03.08.2023** between **09.00 hrs** and **15.00 hrs** upon payment of a non-refundable fee of **Rs 4000.00 +VAT**. The method of payment will be by cash.
7. Sealed bids shall be delivered to the Chairman, C/o Director (HEPZ, SEPZ), Zone office, Board of Investment of Sri Lanka, Horana Export Processing Zone, Boralugoda, Poruwadanda. on or before **10.30 hrs**. on **04.08.2023**. Late bids will be rejected. Bids will be opened soon after closing in the presence of Bidder's representatives who choose to attend.
8. All Bids shall be valid up to **04.11.2023**
9. All bids shall be accompanied by a Bid-Security of Rs.30,000.00 . Bid Security shall be valid up to **02.12.2023**
10. A Pre Bid meeting will be held at **10.30 hrs** on **25.07.2023** in Horana Export Processing Zone

Chairman
BOARD OF INVESTMENT OF SRI LANKA