

BOARD OF INVESTMENT OF SRI LANKA

APPLICATION FOR GREEN CHANNEL FACILITY - 2022



1. Name of Enterprise and :
BOI Registration No :
2. Address of Registered :
Office :
3. Address of factory :
location :
.....
.....

(If there is more than one location please indicate the addresses, and the TIN / VAT number)

4. VAT No. :
5. Nature of Business :
6. Contact Details :

Name	Designation	Telephone No:	Fax No.
		E-mail address :	
.....			

INVESTOR SERVICES DEPARTMENT

Import / Export :

- i. No. of import CUSDECs submitted during the months of Jan, Feb, March, April 2022.
- ii. No. of Export CUSDECs submitted during the months of Jan, Feb, March, April 2022
- iii. Value of Imports and Exports (CIF / FOB) in foreign currency :

Year	Import Value (CIF) (Raw materials & consumables)	Export Value (FOB)	Value addition as a %
2017
2018
2019
2020
2021

- iv. Do you cancel your unused import export CUSDECs in time?

Familiarization of Digitalization

- i. Do you confirm receipts of import cargo via web portal?
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- ii. Do you submit your import Export CUSDECs via web portal?
.....
- iii. Have you obtained digital signature?
.....

DETECTIONS :

- i. Were there any detections of discrepancies in respect of your import & export consignment by the BOI or Sri Lanka Customs within the period from 01/01/2017 to 31.12.2021?
.....
- ii. Had your enterprise been convicted and imposed any penalty by Sri Lanka Customs during the period 01/01/2017 to 31.12.2021?
.....

LOCAL SALES :

- i. Had your enterprise effected any local sales of finished products on approvals of BOI during the period from 01/01/2017 to 31.12.2021?
.....
- ii. If so, the Customs duty and other levies paid.
01/01/2017 - 31/12/2017
01/01/2018 - 31/12/2018
01/01/2019 - 31/12/2019
01/01/2020 - 31/12/2020
01/01/2021 - 31/12/2021

INDIRECT EXPORTS / SUB CONTRACTS :

- i. Has your enterprise effected indirect exports?
- ii. If so has the enterprise submitted GRNN's to the Investor Services Department
- iii. Has your enterprise award / undertake sub-contracts?
- iv. Was prior approval obtained from the Investor Services Department for the sub-contracts?
- v. Please provide the following details, as applicable

Year	Value of indirect exports (USD)	Value of sub-contracts (USD) (Awarding 7 undertaking)
2017
2018
2019
2020
2021

ENVIRONMENT DEPARTMENT

- i. Have you obtained / renewed the Environmental Protection License (EPL) on time? If so, its validity period
.....
- ii. Whether you have submitted analytical reports as specified in the EPL and in the event of non-conformity noted, corrective actions taken?
.....
- iii. Whether there are any complaints / Court cases against the industry on environmental matters?
.....
- iv. What are the disposal methods implemented in your enterprise?
Hazardous Waste :
E waste :
Other waste :

Monitoring Department

- i. Have you submitted Audited Financial Statements for your Financial years 2020 & 2021?
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- ii. Have you submitted Bi-Annual Performance Statements as at 30/06/2021 & 31/12/2021?
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- iii. Have you submitted Foreign (Direct) / Local Investment details as at 31/12/2021?
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- iv. Employment as at 31/12/2021: Local Foreign
(i) Permanent (ii) Casual (iii) Manpower

FINANCE DEPARTMENT

- i. Settlement of Ground Rent / Annual Fee / other dues to BOI for the following years.

<u>Year</u>	<u>Due Date</u>	<u>Paid Date</u>	<u>Receipt No.</u>	<u>Amount (Rs.)</u>
2018
2019
2020
2021
2022

ENGINEERING APPROVAL & SPECIAL PROJECTS DEPARTMENT

	Ownership of the factory – Building and warehouse:
i.	State whether is it owned by the company or is it leased out property?
ii.	Have you obtained the Certificate of Conformity for the factory buildings? (Please specify certificate nos.)
iii.	Have you introduced subsequent modifications to the layout / building? If yes, have you obtained the necessary approval from BOI for the same? (Please specify reference date & no. of the approval letter)
iv.	Percentage of land used for the factory building from the total land extended for your enterprise by BOI?

INDUSTRIAL RELATIONS DEPARTMENT

	Statutory requirements	Yes	No	Give details whenever necessary
a.	Whether the wages / salaries are paid in time and in keeping with prescribed minimum rates as applicable?			
b.	Whether the EPF/ETF have been paid regularly and adequately?			
c.	Are there any outstanding Gratuity payments to be settled?			
d.	Has the enterprise granted Annual / casual leave properly?			
e.	Has the enterprise granted maternity leave and nursing intervals to all workers entitled?			
f.	Has the enterprise performed Overtime work within limits and calculated the payments adequately?			
g.	Does the enterprise perform night work complying with the legal requirements?			
h.	Does the enterprise deploy workers on holidays and compensate them adequately?			
i.	Has the enterprise issued appointment letters for all workers?			

	Workers welfare & Fringe benefits (Whether the workers are granted provided)	Yes	No	Give details whenever necessary
a.	Free/Subsidized breakfast			
b.	Free/Subsidized Lunch/Dinner			
c.	Uniforms			
d.	Transport to & from workplace			
e.	Production incentives			
f.	Attendance incentives			
g.	Bonuses			
h.	Medical facilities			
i.	Loan facilities			

Industrial peace & harmony		Yes	No	Give details whenever necessary
a.	Were there any work stoppages in the organization during the past three years?			
b.	Are there pending inquiries at the Labour Department <i>and/or</i> labour cases pending at the Labour tribunals?			

Workplace cooperation		Yes	No	Give details whenever necessary
a.	Is there any Social Dialogue Institution functioning at the workplace?			
b.	Is any collective agreement in force?			
c.	How many workers were given opportunities for special training using last three years?			
d.	Have you conducted awareness programmes to enhance the knowledge of workers on areas such as, productivity, HIV/AIDS, safety & health, etc.			

Health & Safety		Yes	No	Give details whenever necessary
a.	Has the enterprise adopted required safety measures?			
b.	Has the enterprise provided safety equipment's whatever required?			
c.	Does the workers use such equipment regularly?			
d.	Is the workplace is properly ventilated?			
e.	Has the enterprise made available meal rooms in proper standard?			
f.	Has the enterprise made available adequate toilet facilities?			
g.	Has the enterprise made available sick room facilities with trained first-aid attendants?			
h.	Has the enterprise provided adequate changing rooms and lockers?			
i.	Has the enterprise made available adequate washing facilities?			
j.	How many accidents reported to the Labour Department during last three years?			
k.	Has the enterprise maintained the General Register?			
l.	Has the enterprise maintained their workplace properly and clean?			

I certify that the particulars given above are true and correct.

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Authorized Signatory

Name :
 Designation : Chairman / Managing Director
 Date :