

Board of Investment of Sri Lanka

Registration of Suppliers & Service Providers for the year 2020

Applications are invited from potential manufacturers / suppliers or their accredited agents, authorized dealers and service providers who wish to register themselves with Board of Investment of Sri Lanka for the supply of under mentioned goods and services for the year 2020

Item No.	Category (Goods)	Description
01	Computer Printing	Continuation Sheets, Debit Notes, Entry Permits and Computer Receipts etc.
02	Computers, Printers and Accessories	Laptops, Desktop Computers, Printers, UPS Units, Scanners, Servers, Switches and Antivirus packages etc.
03	Computer Networks	Network Equipment and Accessories
04	Electrical Appliances	Boilers, Extension Codes, Electric Bulbs, Electric Wires, Switches, Cables and Fans etc.
05	Hardware Items	GI, PVC, Aluminium Items, Water Meters, Ball Valves and Ball Cocks etc.
06	Laboratory Equipment and Chemicals	For analysis of Water, Waste water, Air and Sludge
07	Office Stationery	Pens, Pencils, Photocopy papers, Typing papers, Box Files, File holders, Staplers, Punchers, Pins, Filing Clips, Plastic Folders, CR Books and any other types of stationery items etc.
08	Office Furniture (Steel / Wooden/ Plastic / made out of Timber)	Chairs, Cabinets, Cupboards, Filing Racks and Office Tables etc.
09	Office Equipment	Cash Counting Machines, Fax Machines, Photocopiers, Multimedia Projectors, Binding Machines, Franking Machines and Paper Shredders etc.
10	Interior Decor	Partitioning, Venetian Blinds, Carpeting, Electrical Wiring and Aluminium Fabricators etc.
11	General Printing	Annual Reports, Brochures, Manuals, Booklets, Diaries, Leaflets, Newsletters, Magazines, Dockets, Conqueror paper letterheads, Visiting Cards, Permit books, Gate pass books, Registers, Printed envelopes, NCR paper Printing Items and Printed file covers etc.
12	Uniform Materials	Shirts, Trousers and Uniform Accessories

Item No.	Category (Services)	Description
13	Servicing & Repairing of Computers, Printers and Accessories	Laptop & Desktop Computers, Printers, Switches, Servers, UPS and Software etc.

- The application form can be downloaded from the website of Board of Investment of Sri Lanka (www.investsrilanka.com) or can be obtained from the Stores & Supplies Unit, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01 and the applications will be issued up to 3.30 p.m. on 06 December 2019.
- For item no. 02, 03, 06, 09 and 10 only the authorized dealers / Suppliers and Manufacturers / Contractors who have been operating in the respective fields for a minimum period of Three years are eligible to apply for registration and you are required to attach documents to prove experience in the relevant fields. (Purchase orders, Invoices and Clientele). Suppliers who do not meet the requirements of BOI, will not be included in the list of registered suppliers.
- Suppliers, Manufacturers, Authorized Dealers and Contractors should be in a position to grant credit facility, if required, covering a minimum period of one month.
- A non-refundable fee of Rs. 1,000 + VAT should be paid to the Board of Investment of Sri Lanka when submitting the duly filled applications for the registration for each category. The payment in cash (Cheques are not accepted) can be made to the Shroff at the Finance Department, Level 08, Board of Investment of Sri Lanka, West Tower, World Trade Centre, Colombo 01 up to 3.30 p.m. on 06 December 2019.
- The envelope containing the application with the receipt / Tax invoice and other relevant documents marked 'Application for the Registration of Suppliers 2020' should be forwarded to reach the Deputy Director (Stores & Supplies), Level 09, Board of Investment of Sri Lanka, Level 09, West Tower, World Trade Centre, Echelon Square, Colombo 01 on or before 12 December 2019.

**CHAIRMAN
BOARD OF INVESTMENT OF SRI LANKA
LEVEL 26, WEST TOWER,
WORLD TRADE CENTRE,
ECHELON SQUARE,
COLOMBO - 01**